

DeWITT COUNTY DRAINAGE DISTRICT NO. 1

Doug Sethness, President
Glenn Robertson, Vice President
Wallace W. Beck, Secretary
E-mail: info@dcd1.com



106 N. Gonzales Street, Ste B
Cuero, Texas 77954
Phone: (361) 275-9995
Fax: (361) 275-8202

DeWitt County Drainage District No. 1 met in **SPECIAL** session on **SEPTEMBER 7, 2018**, at **9:00 A.M.** in the Conference Room of the District's office at **106 N. Gonzales Street, Ste B**, Cuero, Texas, with the following members present:

Commissioner Doug Sethness
Commissioner Glenn Robertson
Commissioner Wallace W. Beck

Staff: Beth Chang Parker, General Manager
Ryan Parker, Administrative Assistant

CALL TO ORDER AND ANNOUNCE QUORUM

Mr. Sethness called the meeting to order at 9:08 A.M.

RECEIVE 2018 TAX RATE CALCULATIONS FROM DEWITT COUNTY TAX ASSESSOR/ COLLECTOR

District received tax rate calculations from Susie Dreyer, DeWitt County Tax Assessor-Collector:

Description of Tax Rate	Tax Rate Per \$100	This Year's Tax Levy	Tax Levy Increase
Last Year's Tax Rate	\$0.05671	\$192,539	\$4,811
Notice & Hearing Limit	\$0.05551	\$188,465	\$737
Effective Tax Rate	\$0.05551	\$188,465	\$737
Rollback Tax Rate	\$0.05995	\$203,539	\$15,811
Proposed Tax Rate	\$0.06661	\$226,151	\$38,423

MOTION: On Motion by Dr. Robertson and second by Mr. Beck, the District accepted the notice from the DeWitt County Tax Assessor/ Collector.

ADOPT FISCAL YEAR 2019 BUDGET

District considered the proposed Fiscal Year 2019 Budget. After careful consideration of the start up costs and break-even points, a determination was made that returning to a full-time maintenance worker for the District is not only preferable but would save the District a considerable amount of money in the long run.

MOTION: On Motion by Dr. Robertson and second by Mr. Beck, the District approved Order No. 2018-10 Adopting the Fiscal Year 2019 budget as follows:

Total Revenues	288,151.00
Total Expenses	398,572.54
Difference (Funds from District's Reserves)	110,421.54

SET 2018 TAX RATE

District considered the proposed 2018 Tax Rate of 0.06661, which was effectively a 20% increase and will raise taxes for maintenance and operations on a \$100,000 home by approximately \$9.90.

MOTION: On Motion by Dr. Robertson and second by Mr. Beck, the District approved Order No. 2018-11 Setting the Tax Rate for 2018.

RATIFIED PAYMENTS FOR FISCAL YEAR 2019

MOTION: On Motion by Dr. Robertson and second by Mr. Beck, the District approved Resolution No. 2018-10 on Ratified Payments for Fiscal Year 2019.

POLICY & PROCEDURES MANUAL

GM detailed proposed changes to Policy & Procedures Manual, including the development of longevity pay, and updates to the travel expenses and reimbursements portion of the manual.

MOTION: On Motion by Dr. Robertson and second by Mr. Beck, the District adopted a policy on longevity pay and the revision to travel expenses & reimbursements.

PERSONNEL MATTERS

MOTION: On Motion by Mr. Beck and second by Dr. Robertson, the District approved Resolution No. 2018-08, Creating the Position of Crew Foreman.

MOTION: On Motion by Dr. Robertson and second by Mr. Beck, the District approved Resolution No. 2018-09 on Wages & Longevity Pay for Hourly Employees and Mileage Stipend for General Manager.

DIRECTOR FEES OF OFFICE

District discussed Resolution No. 2018-11 on Director's Fees of Office, which sets a limit of \$1,200.00 annually for Director's compensation.

MOTION: On Motion by Dr. Robertson and second by Mr. Beck, the District approved Resolution No. 2018-11 on Director's Fees of Office.

In accordance with Texas Government Code §551.072 dealing with matters regarding the purchase, exchange, lease, or value of real property, the District adjourned for executive session.

ADJOURN FOR EXECUTIVE SESSION AT 9:44 A.M.

RECONVENE SESSION AT 10:02 A.M.

REAL ESTATE

MOTION: On Motion by Dr. Robertson and second by Mr. Beck, the District authorized GM to make an offer on property on Hamilton Street.

ENGINEERING

District discussed Work Order No. 5 to develop a Master Drainage Plan. Mr. Sethness expressed concern over wording indicating development of Interim plans.

MOTION: On Motion by Dr. Robertson and second by Mr. Beck, the District approved Work Order No. 5 for the development of Master Drainage Plan and Rules & Regulations in the amount of \$50,000.

GM updated District on the proposed changes to the Daule Channel Project and need to provide rough estimated project costs for said grant application. GM proposed producing estimated costs in-house rather than outsourcing that work to District's engineer.

MOTION: On Motion by Dr. Robertson and second by Mr. Beck, the District authorized GM to develop in-house estimates to be used for grant applications.

EMPLOYEE-PERFORMED MAINTENANCE

GM confirmed that the 2019 Chevrolet Silverado 2500HD Crew Cab was indeed a "work truck".

MOTION: On Motion by Dr. Robertson and second by Mr. Beck, the District approved Order No. 2018-07 to purchase a 2019 Chevrolet Silverado 2500HD Crew Cab work truck from Gunn Chevrolet LTD, in the amount of \$32,856.50.

PUBLIC COMMENT

None.

SCHEDULE NEXT MEETING

Next REGULAR meeting will be September 28, 2018 at 9:00 A.M.

ADJOURN

MOTION: On Motion by Mr. Beck and second by Dr. Robertson, the District adjourned the meeting at 10:25 A.M.

Sincerely,

Commissioner
rmp

SEAL HERE

Ryan Parker
Office Records Clerk