

DeWITT COUNTY DRAINAGE DISTRICT NO. 1

Doug Sethness, President
Joseph Olive, Vice President
Mary Alice Perales, Secretary
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Phone: (361) 275-9995

DeWitt County Drainage District No. 1 met in **REGULAR** session on **SEPTEMBER 4, 2020** at **9:00 A.M.** in the Conference Room of the District's office at **107 N. Gonzales Street**, Cuero, Texas, with the following members present:

Director Doug Sethness
Director Joseph Olive

Staff: Beth Parker, General Manager
Ryan Parker, Office Manager

CALL TO ORDER AND ANNOUNCE QUORUM

Mr. Sethness called the meeting to order at 9:14 A.M.

PUBLIC COMMENT

None.

MINUTES

MOTION: On Motion by Mr. Olive and second by Mr. Sethness, the District approved the following minutes:

June 12, 2020 Special Meeting
June 26, 2020 Regular Meeting
July 15, 2020 Special Meeting

FACILITIES – MAINTENANCE, IMPROVEMENTS & PROJECTS

District reviewed a report written by Crew Foreman Ignacio Granado regarding pesticide license application training, equipment repairs and recent work in the Maintenance department, such as routine mowing, weed eating and litter pickup in the District's channel system.

MOTION: On Motion by Mr. Olive and second by Mr. Sethness, the District approved the Facilities report.

GM REPORT

GM gave updates regarding grants, employee training, and the future installation of the TexMesoNet weather station in the District's Maintenance Yard.

No action taken.

DISTRICT PERMITTING AND RULES & REGULATIONS

District reviewed Order No. 2020-07 Extending Suspension of Parts of District Rules & Regulations for Development Activities within District Jurisdiction, which will extend a limited duration amendment to the Rules & Regulations for the remainder of Calendar Year 2020, until December 31, 2020.

MOTION: On Motion by Mr. Olive and second by Mr. Sethness, the District approved Order No. 2020-07

ENGAGEMENT LETTER FOR OUTSIDE AUDIT

District received a proposal for Fiscal Year 2020 auditing services with the estimate of \$9,500 from Harrison, Waldrop & Uherek, LLP.

MOTION: On Motion by Mr. Olive and second by Mr. Sethness, the District accepted the proposal from Harrison, Waldrop & Uherek for auditing services for FY2020.

ADJOURN FOR RECESS AT 9:25 A.M.

RECONVENE MEETING AT 9:57 A.M.

In accordance with Texas Government Code §551.074 discussion involving Personnel Matters, the District adjourned for executive session.

ADJOURN FOR EXECUTIVE SESSION AT 9:58 A.M.

RECONVENE AT 10:07 A.M.

PERSONNEL MATTERS

No action taken.

DIRECTOR ACTIVITY LOGS

MOTION: On Motion by Mr. Olive and second by Mr. Sethness, the District approved Director Activity Logs for April through June 2020.

QUARTERLY INVESTMENT REPORT

District reviewed the Quarterly Investment Report for the period ending March 31, 2020. This report covers the 2nd quarter of the District's 2020 fiscal year, showing fund balances and distribution:

<u>FUND</u>	<u>BALANCE</u>	<u>DISTRIBUTION</u>
CNB-NOW	\$58,610.83	15.10%
CNB-MM	\$25,182.77	6.50%
TEXPOOL PRIME	\$115,490.97	29.80%
TEXPOOL	\$102,951.12	26.60%
Texas CLASS NOW	\$75,972.48	19.60%
Texas CLASS MM	\$9,189.48	2.40%
TOTALS	\$387,397.65	100.00%

ADJOURN FOR RECESS AT 10:26 A.M.

RECONVENE MEETING AT 10:31 A.M.

MOTION: On Motion by Mr. Olive and second by Mr. Sethness, the District approved the Quarterly Investment Report for the period ending March 31, 2020.

FISCAL YEAR 2021 BUDGET WORKSHOP

No action taken.

FINANCIAL MATTERS

MOTION: On Motion by Mr. Olive and second by Mr. Sethness, the District approved disbursements and the following financial reports:

Balance Sheet dated April 30, 2020 showing:

Current Assets of: \$390,673.56

Current Liabilities of: \$22,385.02

Balance Sheet dated May 31, 2020 showing:

Current Assets of: \$385,979.43

Current Liabilities of: \$22,314.72

Balance Sheet dated June 30, 2020 showing:

Current Assets of: \$358,775.07

Current Liabilities of: \$24,177.23

Profit & Loss for April 2020 showing:

Total Income: \$20,173.67

Total Expense: \$2,529.89

Profit & Loss for May 2020 showing:

Total Income: \$5,555.35

Total Expense: \$2,638.86

Profit & Loss for June 2020 showing:

Total Income: \$4,520.29

Total Expense: \$11,889.60

Transaction List by Date for	April 2020
Transaction List by Date for	May 2020
Transaction List by Date for	June 2020
Transaction List by Date for	September 4, 2020

SCHEDULE NEXT MEETING(S)

Next SPECIAL Meeting will be September 16, 2020 at 9 A.M.

Next REGULAR Meeting will be September 25, 2020 at 9 A.M.

ADJOURN

MOTION: On Motion by Mr. Olive and second by Mr. Sethness, the District adjourned the meeting at 11:19 A.M.

Sincerely,

SEAL HERE

Commissioner
rmp

Ryan Parker
Records Management Officer