

DeWITT COUNTY DRAINAGE DISTRICT NO. 1

Doug Sethness, President
Joseph Olive, Vice President
Mary Alice Perales, Secretary
E-mail: info@dcdd1.com



107 N. Gonzales Street
P.O. Box 542
Cuero, Texas 77954
Phone: (361) 275-9995

DeWitt County Drainage District No. 1 met in **REGULAR** session on **SEPTEMBER 29, 2020 at 9:00 A.M.** in the Conference Room of the District's office at **107 N. Gonzales Street**, Cuero, Texas, with the following members present:

Director Doug Sethness
Director Joseph Olive

Staff: Beth Parker, General Manager
Ryan Parker, Office Manager

CALL TO ORDER AND ANNOUNCE QUORUM

Mr. Sethness called the meeting to order at 9:10 A.M.

PUBLIC COMMENT

None.

MINUTES

MOTION: On Motion by Mr. Olive and second by Mr. Sethness, the District approved the following minutes:

July 20, 2020 Special Meeting
July 24, 2020 Regular Meeting

CALENDAR YEAR 2019 REVIEW

No action taken.

FACILITIES – MAINTENANCE, IMPROVEMENTS & PROJECTS

Crew Foreman Ignacio Granado notified the District that he has tested for the Pesticide Applicator License, but still needs a passing grade to be certified and will be retesting as soon as possible.
No action taken.

GM REPORT

GM notified the District that she has received confirmation to serve as Flood Districts representative for the Guadalupe Basin River Authority Regional Flood Planning Group.
No action taken.

GRANT UPDATES

GM gave updates on various grant opportunities which she has been working on, including the Texas Water Development Board Flood Infrastructure Funding Grant for stream gages and the Texas General Land Office grant for clearing the Gohlke Creek outfall.

RECESS AT 9:25 A.M. ON SEPTEMBER 29, 2020 TO THE NEXT BUSINESS DAY

RECONVENE ON SEPTEMBER 30, 2020 AT 8:00 A.M. in the Conference Room of the District's office at **107 N. Gonzales Street**, Cuero, Texas, with the following members present:

Director Doug Sethness

Director Joseph Olive

Staff: Beth Parker, General Manager (by phone)
Ryan Parker, Office Manager
Ignacio Granado, Jr., Crew Foreman

Consultants: Andrew Abrameit, Attorney (by phone)

CALL TO ORDER AND ANNOUNCE QUORUM

Mr. Sethness called the meeting to order at 8:15 A.M.

ENGINEERING

District discussed the draft Master Professional Services Agreement to be made with Foresite Group, LLC. GM and Mr. Abrameit agreed that further review was needed before finalizing contact.

No action taken.

In accordance with Texas Government Code §551.071 consultation with Attorney regarding contemplated or pending litigation, a settlement offer or administrative hearing, the District adjourned for executive session.

ADJOURN FOR EXECUTIVE SESSION AT 8:30 A.M.

RECONVENE SESSION AT 9:00 A.M.

DEWITT COUNTY TAX ASSESSOR-COLLECTOR NEW INTERLOCAL AGREEMENT

MOTION: On Motion by Mr. Olive and second by Mr. Sethness, the District approved the execution of the New Interlocal Agreement with the DeWitt County Tax Assessor-Collector.

DISTRICT PERMITTING MATTERS

No action taken.

DISTRICT HOLIDAYS

No action taken.

PERSONNEL MATTERS

District discussed the potential hiring of an Assistant General Manager and the creation of a pool of temporary field workers and asked for permission to pursue these efforts. Mr. Sethness reiterated that GM is free to search for these positions as needed.

No action taken.

VACATION & SICK PTO

No action taken.

RESOLUTION NO. 2020-10 AUTHORIZING DIRECT DEPOSIT

District reviewed Resolution No. 2020-10 Authorizing Direct Deposit, which proposes that the DeWitt County Tax Assessor-Collector deposits Ad-Valorem tax revenue directly to the District's NOW Account with First National Bank of Cuero.

MOTION: On Motion by Mr. Olive and second by Mr. Sethness, the District approved Resolution No. 2020-10 Authorizing Direct Deposit.

QUARTERLY INVESTMENT REPORT

No action taken.

FINANCIAL MATTERS

MOTION: On Motion by Mr. Olive and second by Mr. Sethness, the District approved disbursements and the following financial reports:

Balance Sheet dated July 31, 2020 showing:

Current Assets of:	\$339,834.70
Current Liabilities of:	\$23,424.71

Balance Sheet dated August 31, 2020 showing:

Current Assets of:	\$322,207.66
Current Liabilities of:	\$24,309.30

Profit & Loss for July 2020 showing:

Total Income:	\$2,698.62
Total Expense:	\$20,086.47

Profit & Loss for August 2020 showing:

Total Income:	\$2,368.28
Total Expense:	\$20,117.10

Transaction List by Date for	July 2020
Transaction List by Date for	August 2020
Transaction List by Date for	September 1, 2020 through September 3, 2020
Transaction List by Date for	September 5, 2020 through September 29, 2020
Transaction List by Date for	September 30, 2020

SCHEDULE NEXT MEETING(S)

Next SPECIAL Meeting will be October 9, 2020 at 9 A.M.

Next REGULAR Meeting will be October 30, 2020 at 9 A.M.

ADJOURN

MOTION: On Motion by Mr. Olive and second by Mr. Sethness, the District adjourned the meeting at 9:30 A.M.

Sincerely,

SEAL HERE

Commissioner
rmp

Ryan Parker
Records Management Officer