

GREEN DeWITT DRAINAGE DISTRICT

Doug Sethness, President
Larry Coppedge, Vice President
John Varela, Secretary
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Green DeWitt Drainage District met in **SPECIAL** Session on the 25th day of September 2023, at 11:00 A.M. in the Conference Room of the District's office at 107 N. Gonzales Street, in Cuero, Texas with the following members present:

Doug Sethness, Director
Larry Coppedge, Director
John Varela, Director

Staff: Jennifer Urban, General Manager
Pat Trevino, Office Manager

ANNOUNCE QUORUM & CALL TO ORDER:

Mr. Sethness called the meeting to order at 11:00 a.m.

PUBLIC COMMENT:

NONE

FISCAL YEAR 2023 BUDGET WORKSHOP:

After a brief discussion on the budget, the board went into executive session under 551.074 Personnel.

EXECUTIVE SESSION:

The board went into executive session at 11:20 a.m.

EXECUTIVE SESSION:

The board exited executive session at 12:10 p.m.

The board reviewed and discussed the following amendment: Order No. 2023-08 authorizing an amendment to transfer funds in the amount of \$4,200 from the 5120 Engineering budget line item to the 5100 Facilities & Infrastructure budget line item for necessary repairs to the Districts Valley Channel.

MOTION:

Larry Coppedge made a motion to approve Order No. 2023-08. John Varela seconded the motion and the motion carried.

The board reviewed and discussed the following amendment: Order No. 2023-09 authorizing an amendment to transfer funds in the amount of \$1200 from the 5115 Equipment Rental budget line item to the 7010 Office Expenses budget item for services necessary to make

changes to the Districts signage and website as required by TCEQ due to the Districts name change.

MOTION:
John Varela made a motion to approve Order No. 2023-09. Larry Coppedge seconded the motion and the motion carried.

The board reviewed and discussed the following amendment Order No. 2023-10 authorizing the budget amendment during the fiscal year 2023 allowing for the increase of revenue in the amount of \$52,035.00 to the budget line item 4920 Grant Revenue budget category with \$30,300.00 allocated for 5120 Engineering Services and \$21,735.00.00 for budget line item 8220 Grant Writing and Admin Costs.

MOTION:
John Varela made a motion to approve Order No. 2023-10. Larry Coppedge seconded the motion and the motion carried.

The board reviewed and discussed the following amendment Order No. 2023-11 authorizing a budget transfer during the fiscal year 2023 allowing for the transfer of funds in the amount of \$500 from the 5120 Engineering budget line item to the 8042 Appraisal District Fees budget item for the quarterly fees due to the DeWitt County Appraisal District.

MOTION:
John Varela made a motion to approve Order No. 2023-11. Larry Coppedge seconded the motion and the motion carried.

The board reviewed and discussed District staff hourly wages and payroll items and finds Resolution No. 2023-01 to be reasonable for this fiscal year, appropriate for the work performed by employee(s) in each position, and similar to wages in the area in which the District operates.

OPERATIONS DEPARTMENT POSITIONS

Office Manager	\$14.57 - \$20.61
Office Clerk*	\$9.01 - \$16.63
*This position is not currently staffed for FY 2024	

MAINTENANCE DEPARTMENT POSITIONS

Crew Foreman	\$18.49 - \$25.29
Crew Helper II	\$12.36 - \$18.18
Crew Helper I**	\$9.01 - \$15.44
**This position is to only be staffed for FY 2024 as part of a temporary pool for labor-intensive special projects.	

MOTION:
John Varela made a motion to approve Resolution No. 2023 -01. Larry Coppedge seconded the motion and the motion carried.

The board reviewed Order No. 2023-13 for Order Adopting The Fiscal Year 2024 Budget. The vote being taken, the following vote for the adoption of the budget of the Green DeWitt Drainage District for Fiscal Year 2024 is as follows:

Doug Sethness, President	Aye
Larry Coppedge, Vice-President	Aye
John Varela, Secretary	Aye

MOTION:

John Varela made a motion to approve Order No. 2023-13. Larry Coppedge seconded the motion and the motion carried.

MOTION:

John Varela made a motion to adjourn. Larry Coppedge seconded the motion and the motion carried.

ADJOURN:

The meeting was adjourned at 12:30 p.m.

Director

Jennifer Urban, General Manager