

GREEN DeWITT DRAINAGE DISTRICT

Doug Sethness, President
Larry Coppedge, Vice President
John Varela, Secretary
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Green DeWitt Drainage District met in **REGULAR** Session on the **23rd** of **SEPTEMBER 2024**, at 11:00 A.M. in the Conference Room of the District's office at 107 N. Gonzales Street, in Cuero, Texas with the following members present:

Larry Coppedge, Director
John Varela, Director

Staff: David Guajardo, General Manager
Pat Trevino, Office Manager
Ignacio Granado, Foreman

1. ANNOUNCE QUORUM & CALL TO ORDER:

Director John Varela called the meeting to order at 11:00 a.m.

2. PUBLIC COMMENT:

NONE

3. MINUTES: Reviewed and discussed minutes from August 26, 2024.

MOTION:

Director Larry Coppedge motioned to approve the minutes from August 26, 2024.

Director John Varela seconded the motion, and the motion carried.

4. FACILITIES-MAINTENANCE, IMPROVEMENTS & PROJECTS:

Forman, Ignacio Granado provided the following report:

- System Rounds:
 - Completed another round and initiated a new one.
 - Team working diligently to keep up with system growth.
- Challenges and Adaptations:
 - Addressed overgrowth by being flexible and moving between locations.
 - The tractor shredder was out of service and the county allowed use of their tractor by interlocal agreement.
- Upcoming Focus:
 - Anticipate cooler weather to help grass and weeds go dormant.

- Shift focus to tree trimming, fence line maintenance, and cleaning channel and outlet pipes.
 - Specifically, plan to clear obstructions from the channel off Alonzo St on Hwy 72.
- Team Contributions:
 - Jesse and Daniel have been invaluable, working well together and consistently accomplishing tasks efficiently.

5. **GM Report:** David Guajardo the District General Manager reported the following:

- Mitigation Grant Amendments -An amendment adjusting the scope of our grant is needed and is currently being updated.
- Open Enrollment and Employee Coverage – There are no changes to the District BCBS employee insurance, according to Eddie Carter our insurance representative the cost to the district will remain the same.
- TWCA – Texas Water Conservation Association, GM will attend a conference on Oct 23 – Oct 25, 2024.
- City Streets Waterline Damage – a section of the street near the bridge barricade crumbled, damaging the waterline and steel wall connected to the culvert. McMahan Steel handled the welding, while the city provided the necessary manpower.
- Sedgwick Insurance Audit: The Office Manager submitted documents for insurance audit.

6. **BUDGET AMENDMENTS:** The following amendments were reviewed and discussed. **Order No. 2024-03 Order Authorizing a Budget Transfer During Fiscal Year 2024**

MOTION:

Director Larry Coppedge motioned for the budget transfer for Order No. 2024-03. Director John Varela seconded the motion, and the motion carried.

Order No. 2024-04 Order Authorizing a Budget Transfer During Fiscal Year 2024

MOTION:

Director Larry Coppedge motioned for the budget transfer for Order No. 2024-04. Director John Varela seconded the motion, and the motion carried.

Order No. 2024-05 Order Authorizing a Budget Transfer During Fiscal Year 2024

MOTION:

Director Larry Coppedge motioned for the budget transfer for Order No. 2024-05. Director John Varela seconded the motion, and the motion carried.

Order No. 2024-06 Order Authorizing a Budget Transfer During Fiscal Year 2024

MOTION:

Director Larry Coppedge motioned for the budget transfer for Order No. 2024-06. Director John Varela seconded the motion, and the motion carried.

Order No. 2024-07 Order Authorizing a Budget Transfer During Fiscal Year 2024

MOTION:

Director Larry Coppedge motioned for the budget transfer for Order No. 2024-07. Director John Varela seconded the motion, and the motion carried.

Order No. 2024-08 Order Authorizing a Budget Transfer During Fiscal Year 2024

MOTION:

Director Larry Coppedge motioned for the budget transfer for Order No. 2024-08. Director John Varela seconded the motion, and the motion carried.

Order No. 2024-09 Order Authorizing a Budget Transfer During Fiscal Year 2024

MOTION:

Director Larry Coppedge motioned for the budget transfer for Order No. 2024-09. Director John Varela seconded the motion, and the motion carried.

7. **RESOLUTION NO. 2024-01 District Staff salaries:** Resolution was reviewed and discussed.

EXECUTIVE SESSION:

The Board went into executive session at 11:39.

RECONVENED:

The Board returned from executive session at 11:56.

MOTION:

Director Larry Coppedge motioned to approve Resolution 2024-01 Resolution on District Staff Salaries. John Varela seconded the motion, and the motion carried.

8. **TWDB QUARTERLY EXTENSION:**
Our Office Manager submitted the extension to the Texas Water Development Board for our pending grant.
9. **ENGINEERING: NONE**

10. **GLO GRANT UPDATES:**

This was discussed under the GM report.

11. **LETTER OF ENGAGEMENT FOR OUTSIDE AUDIT:**

The district received a letter of engagement from Roloff, Hnatek & Co., L.L.P. who are certified public accountants. The board discussed and reviewed the audit scope and objectives outlined in the letter of engagement.

MOTION:

Director Larry Coppedge motioned for the district to accept the proposal for the upcoming audit. Director John Varela seconded the motion, and the motion carried.

12. **DIRECTOR ACTIVITY LOGS:**

Reviewed and discussed directors' activity logs.

MOTION:

Director Larry Coppedge motioned to accept the directors' activity log and to approve for payment. Director John Varela seconded the motion, and the motion carried.

13. **PERSONNEL MATTERS:**

None

14. **FINANCIAL MATTERS:**

All financial reports were reviewed and discussed. The financial snapshot shows that a significant portion of the budget has been spent approximately 76% but the overall budget shows that we are still under budget. There is \$388,652.49 in the money market account, and in the Now account, there is \$18,349.79 for a total of \$407,002.28.

MOTION:

Director Larry Coppedge made a motion to accept the financial report. Director John Varela seconded the motion, and the motion carried.

15. **SCHEDULE NEXT MEETING(S)** The next board meeting is scheduled for October 21, 2024, at 11:00 am at the Green Dewitt Drainage District office at 107 N. Gonzales Street, Cuero, Tx. 77954

16. **ADJOURN:**

Director Larry Coppedge motioned to adjourn the meeting. Director John Varela seconded the motion, and the motion carried.

Director

David Guajardo, General Manager