

GREEN DeWITT DRAINAGE DISTRICT

Doug Sethness, President
Larry Coppedge, Vice President
John Varela, Secretary
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Green DeWitt Drainage District met in **REGULAR** Session on October 16, 2023, at 11:00 A.M. in the Conference Room of the District's office at 107 N. Gonzales Street, in Cuero, Texas with the following members present:

Doug Sethness, Director
Larry Coppedge, Director
John Varela, Director

Staff: Jennifer Urban, General Manager
Pat Trevino, Office Manager
Ignacio Granado, Crew Foreman

ANNOUNCE QUORUM & CALL TO ORDER:

Mr. Sethness called the meeting to order at 11:00 a.m.

PUBLIC COMMENT:

NONE

MINUTES:

MOTION: On Motion by John Varela and seconded by Larry Coppedge, the District approved the following minutes:

September 18, 2023 Regular Meeting
Certified Agenda September 18, 2023
September 25, 2023 Special Meeting
Certified Agenda September 25, 2023

FACILITIES – MAINTENANCE, IMPROVEMENTS & PROJECTS:

Crew Foreman Ignacio Granado gave updates on recent work in the Maintenance department. His last report was on September 18, 2023. He reported that he has continued performing routine mowing, weed eating, and litter pickup in the District's channel system. He has also had to clean up some graffiti on two different bridge walls on Valley Channel.

Mr. Granado informed the board that he attended continuing education classes in Hallettsville and received his five credits for eligibility requirements needed to maintain his pesticide applicator license.

He also did various mechanical repairs on shop equipment such as the mower and replaced the deck belt on the mower. Granado informed the board that the Kubota was currently in the shop and that he was told it was ready to get picked up. However, he tested it before loading it on

the trailer and discovered that the issue still existed. The store manager told him that he would have the mechanic take another look at it.

GM REPORT:

The General Manager informed the board that repair technicians for Texas Gas Service were making repairs on the above-ground gas line located across the Valley Channel. She reported contacting the Texas Gas Service to inform them of District Rules and Regulations requirements for gas lines in the District Channels.

Foreman Ignacio Granado announced that there were about two other locations within the district boundaries with above-ground gas lines. The board suggested the General manager notify the gas company about these other gas lines.

Additional updates reported by Urban included the Tax Assessor-Collector 2023 tax roll in agreement with Sec.26.09 (e), of the Texas Property Tax Code. The total tax levy includes adjustments of \$473, 631.18 for Green DeWitt Drainage District. The District 941 Federal Quarterly tax return has been submitted to the IRS.

The District 941 Federal Quarterly tax return has been submitted to the IRS. The General Manager informed the board that our auditors Roloff, Hnatek & Co. L.L.P are currently auditing the district financial statements for the year ending September 30, 2023. They will do a field office workday with the District sometime in November, but they have requested to push their Auditor's report meeting with the board until January.

The Board requested a breakdown of hourly charges for the invoice from Attorneys Bradicich & Uzynski.

MOTION:

John Varela motioned to approve the 2023 Tax Roll submitted by the Tax Assessor-Collector. Larry Coppedge seconded the motion and the motion carried.

ENGINEERING:

Jennifer Urban created a Google Drive folder to share with Half Associates' email requesting information such as high-water marks, photos, descriptions, and recorded structure flooding for their FEMA CTP Hurricane Harvey study for Gohlke Creek.

GLO GRANT UPDATES:

The General Manager met with City Manager, Wayne Berger to discuss the use of excavation materials from GLO grant work (approximately 25,000- 50,000 CY of material during summer 2024). Possible uses include sending to the sand pit by the auction barn or old Clinton Road behind Paisano Service & Supply.

Additionally, the General Manager and Doug Sethness met with CivilCorp to revise the scope of work for the GLO grant. Based on the grant submitted by the District and discussions with CivilCorp it was determined that the current scope of work needs to be revised. CivilCorp is conducting a work analysis of what would better serve the District.

EXECUTIVE SESSION:

The board went into executive session under 551045.74 Personnel at 12:21

PERSONNEL MATTERS:

None

EXECUTIVE SESSION:

The board reconvened at 12:40. No action was taken.

FINANCIAL MATTERS:

The board discussed and reviewed the financial reports. The Attorney invoice for \$4,744.00 was discussed and approved for payment.

MOTION:

John Varela made a motion to approve the financial reports and to pay the attorney bill. Larry Coppedge seconded the motion and the motion carried.

SCHEDULE NEXT MEETING(S):

The District's next **Regular** meeting is scheduled for Monday, November 20, 2023, at 11:00 a.m. in the conference room of the district office at 107 N Gonzales, Cuero, Texas 77954.

MOTION:

John Varela made a motion to adjourn. Larry Coppedge seconded the motion and the motion carried.

ADJOURN:

The meeting was adjourned at 12:57 p.m.

Director

Jennifer Urban, General Manager