

DeWITT COUNTY DRAINAGE DISTRICT NO. 1

Doug Sethness, President
Joseph Olive, Vice President
Emil Garza, Secretary
E-mail: info@dcdd1.com



107 N. Gonzales Street
P.O. Box 542
Cuero, Texas 77954
Phone: (361) 275-9995

DeWitt County Drainage District No. 1 met in **REGULAR** session on **NOVEMBER 3, 2020** at **9:00 A.M.** in the Conference Room of the District's office at **107 N. Gonzales Street**, Cuero, Texas, with the following members present:

Director Doug Sethness
Director Joseph Olive
Director Emil Garza

Staff: Ryan Parker, Office Manager
Ignacio Granado, Jr., Crew Foreman

CALL TO ORDER AND ANNOUNCE QUORUM

Mr. Sethness called the meeting to order at 9:01 A.M.

PUBLIC COMMENT

None.

PUBLIC COMMENT POLICY

No action taken.

MINUTES

MOTION: On Motion by Mr. Olive and second by Mr. Garza, the District approved the following minutes:

August 13, 2020	Special Meeting
September 4, 2020	Regular Meeting
September 16, 2020	Special Meeting
September 29, 2020	Regular Meeting

FACILITIES – MAINTENANCE, IMPROVEMENTS & PROJECTS

Crew Foreman Ignacio Granado gave updates on recent work in the Maintenance department, such as routine mowing, weed eating and litter pickup in the District's channel system. Mr. Granado also discussed future testing for the Pesticide Applicator License, and the potential need for equipment rentals and temporary workers to clear areas on the West End Lateral Channel. No action taken.

GM REPORT

No action taken.

APPRAISAL DISTRICT

No action taken.

TAX ASSESSOR-COLLECTOR

MOTION: On Motion by Mr. Olive and second by Mr. Garza, the District received the End of Year Audit for 2019 from Tax Assessor-Collector Ashley Mraz.

MOTION: On Motion by Mr. Olive and second by Mr. Garza, the District received the 2020 Tax Roll from Tax Assessor-Collector Ashley Mraz.

GRANT UPDATES

District received updates regarding the Texas Water Development Board's Flood Warning System & Stream Gage Network Flood Infrastructure Grant. Since submitting the grant application, the District's engineers were made aware of an additional requirement for an Engineering Feasibility Report, with no certain time limit to submit said report.

No action taken.

In accordance with Texas Government Code §551.074 discussion involving Personnel Matters, the District adjourned for executive session.

ADJOURN FOR EXECUTIVE SESSION AT 9:34 A.M.

RECONVENE AT 9:48 A.M.

PERSONNEL MATTERS

No action taken.

VACATION & SICK PTO

No action taken.

PERSONNEL POLICY & PROCEDURES

District discussed including language in its Leave Sharing/Donation Policy which was adopted at a Special Meeting on October 16, 2020. This amended language gives Directors more flexibility when approving Leave Sharing requests and a stipulation that Leave requests include a Waiver of Liability for the requestee to sign before using any donated leave.

MOTION: On Motion by Mr. Garza and second by Mr. Olive, the District approved amendments to certain language for the District's Leave Sharing/Donation Policy.

DIRECTOR ACTIVITY LOGS

MOTION: On Motion by Mr. Olive and second by Mr. Garza, the District approved the Director Activity Logs for July 2020 through September 2020.

INVESTMENT POLICY

No action taken.

INVESTMENT REPORT(S)

No action taken.

AMENDED FISCAL YEAR 2020 BUDGET

No action taken.

FINANCIAL MATTERS

MOTION: On Motion by Mr. Garza and second by Mr. Olive, the District approved disbursements and the following financial reports:

Balance Sheet dated September 30, 2020 showing:

Current Assets of: \$295,055.96

Current Liabilities of: \$22,311.70

Balance Sheet dated October 31, 2020 showing:

Current Assets of: \$269,244.86

Current Liabilities of: \$22,529.82

Profit & Loss for September 2020 showing:

Total Income: \$1,540.91

Total Expense: \$4,370.88

Profit & Loss for August 2020 showing:

Total Income: \$0,000.00

Total Expense: \$2,525.45

Transaction List by Date for October 1, 2020 through November 2, 2020

SCHEDULE NEXT MEETING(S)

Next REGULAR Meeting will be November 17, 2020 at 9 A.M.

ADJOURN

Mr. Sethness suggested that the attending board members drive out to observe portions of the District's channel system. Any members of the public attending the meeting are encouraged to join the board as they observe the system, but at this time no members of the public were in attendance at this meeting. The District's board left the District's office to view portions of the District's channel system in separate, privately-owned vehicles, before returning to the District's designated meeting space in the Conference room located at the District's office at 107 N. Gonzales Street, Cuero, TX 77954 to close out the meeting.

MOTION: On Motion by Mr. Garza and second by Mr. Sethness, the District adjourned the meeting at 11:00 A.M.

Sincerely,

SEAL HERE

Commissioner
rmp

Ryan Parker
Records Management Officer