

DeWITT COUNTY DRAINAGE DISTRICT NO. 1

Doug Sethness, President
Joseph Olive, Vice President
Emil Garza, Secretary
E-mail: info@dcdd1.com



107 N. Gonzales Street
P.O. Box 542
Cuero, Texas 77954
Phone: (361) 275-9995

DeWitt County Drainage District No. 1 met in **REGULAR** session on **NOVEMBER 17, 2020** at **9:00 A.M.** in the Conference Room of the District's office at **107 N. Gonzales Street**, Cuero, Texas, with the following members present:

Director Doug Sethness
Director Joseph Olive
Director Emil Garza

Staff: Ryan Parker, Office Manager

CALL TO ORDER AND ANNOUNCE QUORUM

Mr. Sethness called the meeting to order at 9:30 A.M.

PUBLIC COMMENT

None.

PUBLIC COMMENT POLICY

District discussed Order No. 2020-10 Rules of Order for Public Comment. Mr. Sethness suggested adding language which states that:

- *"The speaker is permitted to speak not more than five minutes total"; and*
- *"The speaker's comments will be heard during the "Public Comment" section listed on the agenda immediately after the meeting is called to order and a quorum announced by the presiding Director"; and*
- *The presiding Director may, at their sole discretion, allow a speaker additional time to communicate their point."*

MOTION: On Motion by Mr. Olive and second by Mr. Sethness, the District approved Order No. 2020-10 with amendments as discussed.

MINUTES

MOTION: On Motion by Mr. Olive and second by Mr. Sethness, the District approved the following minutes:

October 9, 2020	Special Meeting
October 16, 2020	Regular Meeting
October 20, 2020	Special Meeting

FACILITIES – MAINTENANCE, IMPROVEMENTS & PROJECTS

No action taken.

GM REPORT

No action taken.

GRANT UPDATES

District received updates regarding the Texas Water Development Board's Flood Warning System & Stream Gage Network Flood Infrastructure Grant. Since submitting the grant application, the District's engineers were made aware of an additional requirement for an Engineering Feasibility Report, with no certain time limit to submit said report.

No action taken.

HURRICANE HARVEY DR-4332-TX CLOSEOUT DOCUMENTS

District discussed required documentation to closeout the District's Project Number 4844, Hurricane Harvey DR-4332-TX with the Texas Department of Emergency Management.

No action taken.

ENGINEERING

District discussed Work Order No. 2 – Stream Gage/Grant Application Support (Preliminary Engineering Feasibility Report). The District's Engineering firm, Foresite Group, LLC, has requested that the District provide demographic information and any Memorandum of Agreement between the District, the City of Cuero and DeWitt County to complete this Work Order.

No action taken.

PERSONNEL MATTERS

Mr. Sethness requested that Mr. Parker look into the rules and requirements for employees regarding use of the Family Medical Leave Act, and to provide vacation and sick part time off totals for all District employees at next meeting.

No action taken.

In accordance with Texas Government Code §551.074 discussion involving Personnel Matters, the District adjourned for executive session.

ADJOURN FOR EXECUTIVE SESSION AT 10:20 A.M.

RECONVENE AT 10:40 A.M.

VACATION & SICK PTO

District reviewed Resolution No. 2020-12 on Vacation Paid Leave for Calendar Year 2019 & 2020. This Resolution confirms the amounts of paid vacation leave for both GM and Mr. Parker for vacation time off paid in 2019, and the amount of vacation time they had to use in 2020.

MOTION: On Motion by Mr. Olive and second by Mr. Garza, the District approved Resolution No. 2020-12.

INVESTMENT POLICY

No action taken.

INVESTMENT REPORT(S)

No action taken.

AMENDED FISCAL YEAR 2020 BUDGET

No action taken.

FINANCIAL MATTERS

No action taken.

SCHEDULE NEXT MEETING(S)

No meeting is scheduled at this time.

ADJOURN

MOTION: On Motion by Mr. Olive and second by Mr. Garza, the District adjourned the meeting at 10:41 A.M.

Sincerely,

SEAL HERE

Commissioner
rmp

Ryan Parker
Records Management Officer