

DeWITT COUNTY DRAINAGE DISTRICT NO. 1

Doug Sethness, President
Joseph Olive, Vice President
Mary Alice Perales, Secretary
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DeWitt County Drainage District No. 1 met in **REGULAR** session on **MAY 29, 2020** at **9:00 A.M.** in the Conference Room of the District's office at **107 N. Gonzales Street**, Cuero, Texas, with the following members present:

Director Doug Sethness
Director Joseph Olive

Staff: Beth Parker, General Manager
Ryan Parker, Office Manager
Ignacio Granado Jr., Crew Foreman

Consultants: Andrew Abrameit, Attorney

CALL TO ORDER AND ANNOUNCE QUORUM

Mr. Sethness called the meeting to order at 9:00 A.M.

MINUTES

MOTION: On Motion by Mr. Olive and second by Mr. Sethness, the District approved the following minutes:

December 16, 2019	Regular Meeting
January 6, 2020	Special Meeting

DISTRICT PERMITTING

GM discussed Permit File No. P19002, Mainka Property, Outlot 73, City of Cuero. The District and both Mr. and Mrs. Mainka agreed to use a temporary fence to allow the Mainka's cattle to graze, as long as the District can have access to the Ice House Channel during potential weather events while the fence stands. No action taken.

ADJOURN FOR RECESS AT 10:00 A.M.

RECONVENE MEETING AT 10:10 A.M.

DAMAGES TO DISTRICT PROPERTY

Mr. Abrameit gave the District updates on damages done to District property in both 2018 & 2019. This property included a portion of the Alexander Channel, a portion of the Valley Channel, and "Entering District" signage located at the Right-of-Way on Highway 87 & Tractor Supply. Mr. Abrameit suggested that filing claims with the District's insurance firm may be the best way to handle the claims, through subrogation. No action taken.

FACILITIES – MAINTENANCE, IMPROVEMENTS & PROJECTS

Mr. Granado gave updates on recent work in the Maintenance department, such as routine mowing, weed eating and litter pickup on the District's channel system. District discussed potential future equipment purchases such as a woodchipper or welding machines. No action taken.

In accordance with Texas Government Code §551.704 consultation with Attorney regarding personnel matters, the District adjourned for executive session.

ADJOURN FOR EXECUTIVE SESSION AT 10:40 A.M.

RECONVENE SESSION AT 10:51 A.M.

GM REPORT

GM discussed a grant deadline for the Flood Infrastructure Fund Program, which is due by June 15, 2020, and asked the board for direction on whether to pursue this grant. District concluded that GM use her best judgement in whether she has the time and resources to make this deadline.

GM informed the board of new rules regarding regional flood planning groups, which the Texas Water Development Board has determined that only one flood district from each region can be a representative of the entire region. GM has asked the board for letters of support in her pursuit to represent the Guadalupe-Blanco River Authority for the District's flood region.

GM let the District know that she has been granted scholarship to virtually attend the Texas Floodplain Management Association's 2020 ASFPM National Conference during the week of June 7th to June 11th, 2020.

No action taken.

DISTRICT RULES AND REGULATIONS

District discussed publishing & mailing a public notice to all who pay taxes to the District regarding Rules & Regulations and associated documents.

No action taken.

APPRAISAL DISTRICT

District received and reviewed the DeWitt County Appraisal District's ("DCAD") Estimate of Net Taxable Value for 2020, the Annual Financial Report and Report on New Officers.

No action taken.

PUBLIC COMMENT

District discussed the Attorney General's opinion regarding Texas Government Code §551.007 to regulate public comment sessions during open meetings.

No action taken.

GVEC POWER-UP GRANT PROGRAM

District formally received a Grant Report letter to the GVEC regarding its Power-Up Grant Program, for which the District was awarded \$13,668.00 to purchase a Kubota Utility Vehicle (RTV-X1140W-H, V-Series) with spraying equipment included.

No action taken.

DISTRICT OPERATIONS VEHICLE

GM briefed the District on recent developments regarding the Cuero Development Corporation's ("CDC") Community Services Program. CDC has requested that the District re-apply for this grant with a new application.

No action taken.

QUARTERLY INVESTMENT REPORT

No action taken.

FISCAL YEAR 2020 BUDGET REVIEW

No action taken.

PERSONNEL MATTERS

No action taken.

DISBURSEMENTS LIST DURING COVID-19 INTERNAL PROCEDURES

District reviewed a Transactions List by Date for March 21, 2020 through May 1, 2020. This list included all financial disbursements made while the District's Order No. 2020-04 on COVID-19 Response, Internal Procedures, which was then superseded by Order No. 2020-05 on COVID-19 Response.

MOTION: On Motion by Mr. Olive and second by Mr. Sethness, the District accepted the Transaction List by Date for March 21, 2020 through May 1, 2020.

FINANCIAL MATTERS

Mr. Parker listed Voided Checks Numbers 10795, 10806, 10807, 10836, 10873, 10874, 10904, 10905, and 10906.

No action taken.

SCHEDULE NEXT MEETING(S)

Next SPECIAL Meeting will be June 12, 2020 at 8 A.M.

Next REGULAR Meeting will be June 26, 2020 at 9 A.M.

ADJOURN

MOTION: On Motion by Mr. Olive and second by Mr. Sethness, the District adjourned the meeting at 11:54 A.M.

Sincerely,

SEAL HERE

Commissioner
rmp

Ryan Parker
Records Management Officer