

DeWITT COUNTY DRAINAGE DISTRICT NO. 1

Doug Sethness, President
Emily Montgomery, Vice President
Mary Alice Perales, Secretary
E-mail: info@dcd1.com



106 N. Gonzales Street, Ste B
Cuero, Texas 77954
Phone: (361) 275-9995

DeWitt County Drainage District No. 1 met in **REGULAR** session on **MAY 20, 2019**, at **5:15 P.M.** in the Conference Room of the District's office at **106 N. Gonzales Street, Ste B**, Cuero, Texas, with the following members present:

Director Emily Montgomery
Director Mary Alice Perales

Staff: Beth Parker, General Manager

Consultants: Andrew Abrameit, Attorney

CALL TO ORDER AND ANNOUNCE QUORUM

Mrs. Montgomery called the meeting to order at 5:23 P.M.

MINUTES

No action taken.

GM REPORT

GM gave updates on the North Cuero Watershed ("NCWS") grant applications to clear and upgrade Dam Site 1 & 2. Both grants have been submitted. GM also gave updates on the Local Emergency Planning Committee ("LEPC") and let the board know of future site visits to drainage districts in the Houston area. GM briefed the board on the upcoming Public Meetings regarding the District's Master Drainage Plan, which will be in mid-June.
No action taken.

FACILITIES – MAINTENANCE, IMPROVEMENTS & PROJECTS

GM gave an update regarding a second temporary maintenance worker to help with regular monthly maintenance, using both LaborMax Staffing, a contracted staffing agency in Victoria, and potentially using community service workers through DeWitt County Jail.
No action taken.

DEWITT COUNTY APPRAISAL DISTRICT FINANCIAL REPORT

DeWitt County Appraisal District's ("DCAD") Annual Financial Report was received and reviewed by the District.

MOTION: On Motion by Mrs. Montgomery and second by Mrs. Perales, the District accepted the DCAD Financial Report.

ESTIMATE OF NET TAXABLE VALUE FOR 2019

Note: Agenda incorrectly listed this item as "DeWitt County Appraisal District Estimated Certified Roll", however, it should instead state "Estimate of Net Taxable Value for 2019".

District received the estimate of the current taxable values from Chief Appraiser Beverly Malone, pursuant to §26.01(e) of the Texas Property Tax Code:

Real and Personal Property 2019:

Total Appraised Value	\$326,292,541
Total Exemptions	-\$3,593,410
Net Taxable Value	\$322,699,131

Preliminary Mineral Value Estimate: \$37,256,340

The District compared the preliminary values to preliminary values of the previous year:

Real and Personal Property 2018:

Total Appraised Value	\$305,612,760
Total Exemptions	-\$2,391,500
Net Taxable Value	\$303,388,096

Preliminary Mineral Value Estimate: \$40,523,100

MOTION: On Motion by Mrs. Montgomery and second by Mrs. Perales, the District accepted the Appraisal District report of estimated values.

POLITICAL BOUNDARY

In accordance with Texas Government Code §551.701 consultation with Attorney regarding contemplated or pending litigation, a settlement offer or administrative hearing, the District adjourned for executive session.

ADJOURN FOR EXECUTIVE SESSION AT 5:52 P.M.
RECONVENE SESSION AT 6:25 P.M.

NORTH CUERO WATERSHED

District has been informed by its liability insurance provider that due to multiple agencies being responsible for operations & maintenance on the dam site, that they will not cover the District for liability insurance in case of a dam breach.

No action taken.

ENGINEERING

District received reports on vehicular damage done at the District's Alexander & Valley Channels from Doucet & Associates. The report for damages to the Alexander Channel estimates the cost of repairs to be \$19,040.00. The report for damages to the Valley Channel estimates the cost of repairs to be \$23,395.00. District will contact the insurance companies responsible for damages prior to any repairs done to District Channels.

No action taken.

GM presented Work Order No. 10 for the District's Area Wide Drainage Boundary Annexation project. This work order would write metes & bounds descriptions and produce maps for areas that the District wishes to annex. GM noted that the funds to complete this project are not currently budgeted.

MOTION: On Motion by Mrs. Montgomery and second by Mrs. Perales, the District tabled Work Order No. 10.

OFFICE SPACE EXPANSION

GM detailed the District's current need to expand into additional office space. Due to current space restraints, the District cannot store archived files in an organized manner. Further, there is no such workspace in the current office for additional administrative works. The extra office space would be available in June 2019. GM also mentioned that the Pecan Valley Groundwater District ("PVGWD") is willing to sell several pieces of office furniture to the District for \$1,100.00.

MOTION: On Motion by Mrs. Montgomery and second by Mrs. Perales, the District approved the acquisition of the office furniture being sold by the PVGWD.

ZONING APPLICATION

No action taken.

BUDGET

No action taken.

PERSONNEL MATTERS

GM presented Resolution No. 2019-06 Amending Salary Compensation for Hourly Employees. This Resolution clarifies the wages for particular office & maintenance operations employees.

MOTION: On Motion by Mrs. Montgomery and second by Mrs. Perales, the District adopted Resolution No. 2019-06.

QUARTERLY INVESTMENT REPORT

District's Investment Officer presented the Quarterly Investment Report as of March 31, 2019. This report covers the 3rd quarter of the District's 2019 fiscal year, showing fund balances and distribution:

<u>FUND</u>	<u>BALANCE</u>	<u>DISTRIBUTION</u>
CNB-NOW	\$39,895.99	08.73%
CNB-MMF	\$202,956.89	44.42%
TEXPOOL PRIME	\$113,063.82	24.75%
TEXPOOL	\$100,965.08	22.10%
TOTALS	\$456,881.78	100.00%

MOTION: On Motion by Mrs. Montgomery and second by Mrs. Perales, the District approved the Quarterly Investment Report as of March 31, 2019, and also added TWCA to the list of training sources for the Investment Officer.

REIMBURSEMENTS / DIRECTORS ACTIVITY LOGS

MOTION: On Motion by Mrs. Montgomery and second by Mrs. Perales, the District approved the Director Activity Logs for April 2019 and reimbursements as discussed.

DISBURSEMENTS & FINANCIAL REPORT(S)

MOTION: On Motion by Mrs. Montgomery and second by Mrs. Perales, the District approved the following financial reports:

Balance Sheet dated April 30, 2019 showing:

Current Assets of:	\$442,599.11
Current Liabilities of:	\$18,234.08

Profit & Loss for April 2019 showing:

Total Income:	\$5,446.40
Total Expense:	\$34,978.01

Transaction List by Date for May 1 through May 17, 2019

PUBLIC COMMENT

None.

SCHEDULE NEXT MEETING(S)

No meeting scheduled.

ADJOURN

MOTION: On Motion by Mrs. Montgomery and second by Mrs. Perales, the District adjourned the meeting at 7:30 P.M.

Sincerely,

SEAL HERE

Commissioner
rmp

Ryan Parker
Records Management Officer