

# **DeWitt County Drainage District No. 1**

Doug Sethness, President  
Joseph Olive, Vice President  
Emil Garza, Secretary  
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DeWitt County Drainage District No. 1 met in **REGULAR** session on **MARCH 23, 2021** at **9:00 A.M.** in the Conference Room of the District's office at **107 N. Gonzales Street**, Cuero, Texas, with the following members present:

Director Doug Sethness  
Director Emil Garza

Staff: Ryan Parker, Office Manager  
Ignacio Granado Jr., Crew Foreman

## **ANNOUNCE QUORUM & CALL TO ORDER**

Mr. Sethness called the meeting to order at 9:00 A.M.

## **PUBLIC COMMENT**

None.

## **MINUTES**

MOTION: On Motion by Mr. Garza and second by Mr. Sethness, the District approved the following minutes:

February 23, 2021 Regular Meeting

## **FACILITIES – MAINTENANCE, IMPROVEMENTS & PROJECTS**

Crew Foreman Ignacio Granado gave updates on recent work in the Maintenance department, such as routine mowing, weed eating and litter pickup in the District's channel system. Mr. Granado also informed the District of repairs to the District's maintenance truck, provided a BuyBoard quote for a skid steer from Scherer Kubota, Victoria, and noted that crew member Don Smith has recently put in his two-weeks' notice.  
No action taken.

## **GM REPORT**

No action taken.

## **APPRAISAL DISTRICT**

District received the DeWitt County Appraisal District's Annual Financial Report for 2020.  
No action taken.

#### **GRANT UPDATES**

District discussed its current projects and corresponding grants including the Texas Water Development Board's Flood Infrastructure Funding Grant ("TWDB FIF") and the Texas General Land Office / Texas Department of Emergency Management ("GLO/ TDEM") grant.  
No action taken.

#### **GRANT ADMINISTRATION**

No action taken.

#### **ENGINEERING**

District reviewed Work Order No. 3 for Grant Administration Request for Proposals, prepared by the District's engineering firm Foresite Group LLC. This work order outlines steps to prepare Requests for Proposals for the District's current grant administration needs for both the Stream Gauge project (TWDB FIF) and the Gohlke to Guadalupe River cleanup project (GLO/ TDEM).  
MOTION: On Motion by Mr. Garza and second by Mr. Sethness, the District moved to allow Mr. Sethness to finalize and sign this work order with Foresite Group LLC.

In accordance with Texas Government Code §551.074 discussion involving Personnel Matters, the District adjourned for executive session.

**ADJOURN FOR EXECUTIVE SESSION AT 9:19 A.M.**  
**RECONVENE AT 9:26 A.M.**

#### **ATTORNEY MATTERS**

No action taken.

#### **PERSONNEL MATTERS**

No action taken.

**FINANCIAL MATTERS**

MOTION: On Motion by Mr. Garza and second by Mr. Sethness, the District approved disbursements and the following financial reports:

**Balance Sheet dated February 28, 2021 showing:**

Current Assets of: \$495,778.87

Current Liabilities of: \$22,915.48

**Profit & Loss for February 2021 showing:**

Total Income: \$49,682.28

Total Expense: \$23,879.59

**Transaction List by Date February 23, 2021 through March 22, 2021  
Profit & Loss Budget vs. Actual FY2021 as of March 22, 2021****SCHEDULE NEXT MEETING(S)**

Next REGULAR meeting will be April 20, 2021 at 9 A.M.

**ADJOURN**

MOTION: On Motion by Mr. Garza and second by Mr. Sethness, the District adjourned the meeting at 9:38 A.M.

Sincerely,

SEAL HERE

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Commissioner  
rmp

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Ryan Parker  
Records Management Officer