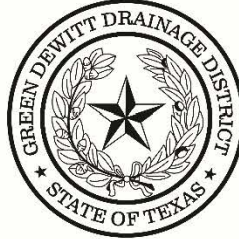


## GREEN DeWITT DRAINAGE DISTRICT

Doug Sethness, President  
Larry Coppedge, Vice President  
John Varela, Secretary  
E-mail: [info@greenddd.com](mailto:info@greenddd.com)



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Green DeWitt Drainage District met in **REGULAR** Session on the **18th of March 2025**, at 11:00 A.M. in the Conference Room of the District's office at 107 N. Gonzales Street, in Cuero, Texas with the following members present:

**Absent** Doug Sethness, Director  
Larry Coppedge, Director  
**John Varela, Secretary**

**Staff:** David Guajardo, General Manager  
Pat Trevino, Office Manager  
Ignacio Granado, Foreman

**1. ANNOUNCE QUORUM & CALL TO ORDER:**

Director Doug Sethness called the meeting to order at 11:00 a.m. There was a quorum.

**2. PUBLIC COMMENT:**

- Pedro Gonzales was in attendance. Mr. Gonzales is an engineer with Southwest Engineering. He introduced himself and gave a short introduction about the company he works for. The following information:
  - **Southwest Engineering Presentation:** Services provided, including Site civil design, water wells, lift stations, water reuse, storage tanks.
  - 22 Engineers on Staff

**3. MINUTES:** The minutes for the Regular meeting on March 18, 2025, were reviewed.

## **MOTION**

Director Larry Coppedge motioned to approve the March 18, 2025, minutes.  
Director Doug Sethness seconded the motion and the motion carried.

## **4. FACILITIES-MAINTENANCE, IMPROVEMENTS & PROJECTS:**

Foreman, Ignacio Granado gave the following report indicating that his last report was March 18, 2025:

- **Channel Maintenance:** Initiated a new cycle on system channels. Notable updates include:
  - Completed cutting several trees on Gholke Creek Channel near Alonso Street toward Highway 72.
  - Transported 18 loads of limbs and debris for disposal.
  - Eight trees remain on Robert's property, and work continues toward Highway 72.
  - New mower was delivered (pictures shown during the meeting)
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- **Hay Bale Incident:** Fire Department threw burned bales into district's ditch, blocking the channel. Commissioner Ricky Varela with Precinct One agreed to assist with the removal of channel obstruction.
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- **Equipment Updates:**
  - The new striping and signage transformed the district truck. It looks like a new vehicle.
  - RTV inspected by Victoria Kubota due to axle issues. Cost of repairs were quoted; labor covered by Kubota, district buys parts.
- **Safety Enhancements:**
  - Chainsaw incident (no injuries but initiated precautionary measures and safety training).
  - Conducted safety meetings on cutting season preparation: hydration, proper attire, equipment care, pesticide spray operations in rocky areas, and chain-link fencing.
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- **Flagpole Installation:** Yard flagpole constructed using salvaged pipe.

## **5. GM REPORT:**

General Manager, David Guajardo reported the following:

- **Administrative Efforts:**
  - The board made contractor suggestions to GM for a concrete job.
  - GM submitted a Texas Floodplain Management (TFMA) application to take the Certified Floodplain Manager exam.
  - Attended meetings:
    - GLO Teams meeting to discuss environmental phase updates.
    - GM and Aron Miller attended GLO quarterly site visit with Grant Manager Kendall Kauten. The meeting was primarily an

overview of GLO document compliance. The district was found to be in good standing.

- Guadalupe Brazos River Association (GBRA) meeting in Seguin.
- Texas Department of Emergency Management (TDEM) Preparedness Identity Management for First Responders (received ID for emergency identification).
- Discussed environmental study requirements for construction due to endangered species concerns.
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- **IRS Inquiry Update:** The District received another letter from the IRS notifying us that they needed an additional 60 days to review our inquiry from April 2024.

6. **ENGINEERING:** Covered in General Managers report.

7. **UPDATE DISTRICT INFORMATION FORM:**

- **Make revision to document:** Revisions discussed due to contradictory wording (e.g., “wholly located in part”). The agenda item was tabled. To be revisited in next month’s meetings.

8. **GLO GRANT UPDATES:**

- **Environmental Phase Discussion:** GLO requested an alternate plan in case of impacts to endangered species. Original scope of work reconsidered due to cost constraints.

9. **UPDATE DISTRICT MILEAGE FORM:** Reviewed and took appropriate action and increased mileage form to reflect IRS approved increase.

**MOTION:**

Director Larry Coppedge made a motion to make appropriate changes to the District reimbursement form to reflect the allowable .70 cent a mile amount set by the IRS. Director Doug Sethness seconded the motion, and the motion carried.

10. **PERSONNEL MATTERS:** NONE

11. **FINANCIAL MATTERS:** The Board discussed and reviewed the following financial reports:

- Balance Sheet
- Profit & Loss
- Profit & Loss Budget vs. Actual
- Transaction list by date

**MOTION:**

Director Larry Coppedge made a motion to accept the financial reports. Director Doug Sethness seconded the motion, and the motion carried.

12. **SCHEDULE NEXT MEETING:** The next Board meeting is scheduled for Monday, April 21, 2025, @ 11:00 am.
13. **ADJOURN:** Director Doug Sethness made a motion to adjourn. Director Larry Coppedge seconded the motion, and the motion carried. The meeting was adjourned at 11:25

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**DIRECTOR**

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**DAVID GUAJARDO**