

DeWITT COUNTY DRAINAGE DISTRICT NO. 1

Doug Sethness, President
Joseph Olive, Vice President
Mary Alice Perales, Secretary
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DeWitt County Drainage District No. 1 met in **REGULAR** session on **JUNE 26, 2020** at **9:00 A.M.** in the Conference Room of the District's office at **107 N. Gonzales Street**, Cuero, Texas, with the following members present:

Director Doug Sethness
Director Joseph Olive

Staff: Ryan Parker, Office Manager
Ignacio Granado Jr., Crew Foreman

Consultants: Eddie Carter, Insurance Agent

CALL TO ORDER AND ANNOUNCE QUORUM

Mr. Sethness called the meeting to order at 9:05 A.M.

MINUTES

MOTION: On Motion by Mr. Olive and second by Mr. Sethness, the District approved the following minutes:

February 3, 2020	Special Meeting
February 12, 2020	Special Meeting
March 12, 2020	Special Meeting
March 20, 2020	Emergency Meeting
April 6, 2020	Special Meeting

FACILITIES – MAINTENANCE, IMPROVEMENTS & PROJECTS

Mr. Granado gave updates on recent work in the Maintenance department, such as routine mowing, weed eating and litter pickup in the District's channel system.
No action taken.

GM REPORT

No action taken.

DAMAGE TO DISTRICT PROPERTY

Mr. Parker informed the District that the insurance claims for damages done to Valley Channel and the District sign located at Hwy 87 & Tractor Supply have been denied by the District's insurance firm Texas Water Conservation Association Risk Management Fund ("TWCA RMF"). Mr. Parker also informed the District that the insurance claim for damages to the Alexander Channel is pending.

No action taken.

TEXAS WATER DEVELOPMENT BOARD

District reviewed the Texas Water Development Board's ("TWDB") Agreement to Participate in TexMesonet Monitoring Network, which would allow the TWDB to place a weather monitoring station in District property.

MOTION: On Motion by Mr. Olive and second by Mr. Sethness, the District agreed to enter into the agreement with the TWDB.

GRANT UPDATE

Mr. Sethness gave a brief update on potential grant opportunities for the District to consider.

MOTION: On Motion by Mr. Olive and second by Mr. Sethness, the District agreed to allow GM to pursue grant options as discussed.

APPRAISAL DISTRICT

MOTION: On Motion by Mr. Olive and second by Mr. Sethness, the District accepted the DeWitt County Appraisal District's 2019 Financial Report and Estimate of Net Taxable Value for 2020.

QUARTERLY INVESTMENT REPORT

No action taken.

PERSONNEL MATTERS

District discussed the possibility of using temporary community service workers for routine cleaning, litter pickup and other such tasks. Mr. Abrameit would like to review a contract made between the District and the DeWitt County Probation Office made in 2005 before coming to a conclusion.

District also discussed the possibility of hiring temporary staff for the Operations Department.

No action taken.

DISTRICT PERSONAL PROPERTY REPORT

No action taken.

HEALTH INSURANCE

Eddie Carter, health benefits agent for the District, gave an explanation regarding the BlueCross BlueShield 2020-2021 renewal. Currently the District pays for employee's health benefits for a total of \$713.13 per month, per employee, with each employee on the same plan. Mr. Carter introduced the "cafeteria plan" for employees to choose between different plans which might better suit their needs, which included Life and Short-Term Disability insurance options.

MOTION: On Motion by Mr. Olive and second by Mr. Sethness, the District authorized the addition of the "cafeteria" plan from which District employees may choose to best fit their medical needs.

MOTION: On Motion by Mr. Olive and second by Mr. Sethness, the District agreed that \$713.00 would be allocated to each employee for their health care costs, per month.

MOTION: On Motion by Mr. Olive and second by Mr. Sethness, the District moved to allow any "excess" funds left over from the \$713.00 monthly allocation to be used for employee's Health Savings Accounts or dependents.

DIRECTOR ACTIVITY LOGS

MOTION: On Motion by Mr. Olive and second by Mr. Sethness, the District approved Director Activity Logs for January through March 2020.

FINANCIAL MATTERS

MOTION: On Motion by Mr. Olive and second by Mr. Sethness, the District approved disbursements and the following financial reports:

Balance Sheet dated November 30, 2019 showing:

Current Assets of:	\$433,355.37
Current Liabilities of:	\$22,583.20

Balance Sheet dated December 31, 2019 showing:

Current Assets of:	\$412,826.84
Current Liabilities of:	\$24,147.75

Balance Sheet dated January 31, 2020 showing:

Current Assets of:	\$435,461.64
Current Liabilities of:	\$23,697.97

Profit & Loss for November 2019 showing:

Total Income:	\$121,580.15
Total Expense:	\$24,165.12

Profit & Loss for December 2019 showing:

Total Income:	\$16,992.53
Total Expense:	\$3,601.03

Profit & Loss for January 2020 showing:

Total Income:	\$43,950.13
Total Expense:	\$3,116.64

Transaction List by Date for	November 19 through December 15, 2019
Transaction List by Date for	December 17, 2019 through January 31, 2020

SCHEDULE NEXT MEETING(S)

Next SPECIAL Meeting will be July 10, 2020 at 9 A.M.

Next REGULAR Meeting will be July 31, 2020 at 9 A.M.

ADJOURN

MOTION: On Motion by Mr. Olive and second by Mr. Sethness, the District adjourned the meeting at 10:50 A.M.

Sincerely,

SEAL HERE

Commissioner
rmp

Ryan Parker
Records Management Officer