

DeWITT COUNTY DRAINAGE DISTRICT NO. 1

Doug Sethness, President
Glenn Robertson, Vice President
Wallace W. Beck, Secretary
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DeWitt County Drainage District No. 1 met in **REGULAR** session on **June 1, 2018** at **9:00 A.M.** in the Conference Room of the District's office at **106 N. Gonzales Street, Ste B**, Cuero, Texas, with the following members present:

Commissioner Doug Sethness
Commissioner Glenn Robertson
Commissioner Wallace W. Beck

Staff: Beth Chang Parker, General Manager
Ryan Parker, Administrative Assistant

Consultants: Andrew Abrameit, Attorney
Mark Vavrusa, Spraying Contractor

CALL TO ORDER AND ANNOUNCE QUORUM

Mr. Sethness called the meeting to order at 9:03 A.M.

MINUTES

MOTION: On Motion by Mr. Beck and second by Dr. Robertson, the District approved the minutes of the April 27, 2018 meeting.

POLITICAL BOUNDARY MAP

MOTION: On Motion by Mr. Beck and second by Dr. Robertson, the District approved the adoption of the 2015 Annexation Map & Resolution thereon.

DISTRICT INFORMATION FORM

GM detailed changes to District Information Form made since the last draft was reviewed by the board.

MOTION: On Motion by Dr. Robertson and second by Mr. Beck, the District approved the District Information Form.

NOTICE TO PURCHASERS

MOTION: On Motion by Dr. Robertson and second by Mr. Beck, the District approved the Notice to Purchasers form.

FACILITIES – MAINTENANCE, IMPROVEMENTS & PROJECTS

Mark Vavrusa of DeWitt M&J Enterprises, LLC spoke to the District regarding the final amount of chemical used for spraying, which was 50% more than the approved estimate. Due to the overrun, Mr. Vavrusa proposed spraying the recently cleared area around Lateral Ditch No. 1 at no additional charge. He will do the work and estimates that the value of this additional area, with labor and additional chemical, to be \$3,650.00. Mr. Vavrusa also alerted the District to be aware of potentially dangerous dogs on Nash Street at its intersection with Lateral 1.

MOTION: On Motion by Dr. Robertson and second by Mr. Beck, the District approved the additional cost of and invoice for, maintenance to spray ditches.

GM REPORT

GM discussed major projects of the past month including training new hire, time spent on Political Boundary Map projects and various meetings.

No action taken.

ENGINEERING

Mr. Sethness suggested adding "Deliverables" line item to future task order sheets. District considered task order sheet to be drafted for Daule Ditch at Charles Street but wants revisions made, and also discussed two additional task order sheets to be drafted. No action taken.

ENGAGEMENT LETTER FOR AUDITING SERVICES

The Board received a proposal for Fiscal Year 2018 auditing services. The 2018 estimate is considerably lower than the cost for Fiscal Year 2017.

From Harrison Waldrop & Uherek: FY2017 Auditing costs (final)	\$8400
FY2018 Auditing costs (proposed)	\$5470

MOTION: On Motion by Dr. Robertson and second by Mr. Beck, the District accepted the proposal from Harrison Waldrop & Uherek for auditing services for FY2018.

ESTIMATE OF NET TAXABLE VALUE FOR 2018

District received the estimate of the current taxable values from Chief Appraiser Beverly Malone, pursuant to §26.01(e) of the Texas Property Tax Code:

Real and Personal Property 2018:

Total Appraised Value	\$305,612,760
Total Exemptions	- \$2,391,500
Net Taxable Value	\$303,388,096

Preliminary Mineral Value Estimate: \$40,523,100.00

The District compared the preliminary values to those of the previous year:

Real and Personal Property 2017:

Total Appraised Value	\$400,115,490
Total Exemptions	- \$1,991,560
Net Taxable Value	\$398,123,930

Preliminary Mineral Value Estimate: \$44,179,540.00

MOTION: On Motion by Dr. Robertson and second by Mr. Beck, the District accepted the Appraisal District report of estimated values.

REIMBURSEMENTS / DIRECTOR ACTIVITY LOGS

MOTION: On Motion by Mr. Beck and second by Dr. Robertson, the District approved the Director Activity Logs for April & May 2018.

DISBURSMENTS & FINANCIAL REPORT(S)

District has several voided checks this month (Check numbers 10191, 10240-10251). District would like GM to have auditor provide a written explanation of how the District's assets were valued.

MOTION: On Motion by Mr. Beck and second by Dr. Robertson, the District approved the financial reports for April 2018 and transaction list for June 2 through June 4, 2018, showing the following:

Total Revenue	\$21,340.81
Total Expense	\$25,123.04

RECESS AT 10:20 A.M. ON FRIDAY JUNE 1, 2018 TO NEXT BUSINESS DAY

RECONVENE ON MONDAY JUNE 4, 2018 AT 3PM in the Conference Room of the District's office at **106 N. Gonzales Street, Ste B**, Cuero, Texas, with the following members present:

Commissioner Doug Sethness
Commissioner Glenn Robertson
Commissioner Wallace W. Beck

Staff: Beth Parker, General Manager
Ryan Parker, Administrative Assistant

Consultants: Andrew Abrameit, Attorney

QUARTERLY INVESTMENT REPORT

MOTION: On Motion made by Dr. Robertson and second by Mr. Beck, the District approved the Quarterly Investment report with the correction that on page 4, under Investment Position of the District, that the incorrect Quarter be changed to "2nd Quarter":

As of March 31, 2018, District funds were distributed as follows:

Cuero National Bank (Checking)	\$162,033.14	26.92%
Cuero National Bank (Savings)	\$428,833.37	71.25%
<u>Funds Management Group Securities (DBBXX)</u>	<u>\$11,043.29</u>	<u>1.83%</u>
Total Funds	\$601,909.80	100.00%

PUBLIC COMMENT

None.

SCHEDULE NEXT MEETING

Next REGULAR meeting will be June 29, 2018 at 9 A.M.

ADJOURN

MOTION: On Motion by Dr. Robertson and second by Mr. Beck, the District adjourned the meeting at 3:33 P.M.

Sincerely,

Commissioner
rmp