

DeWITT COUNTY DRAINAGE DISTRICT NO. 1

Doug Sethness, President
Joseph Olive, Vice President
John Varela, Secretary
E-mail: info@dcdd1.com



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DeWitt County Drainage District No. 1 met in **REGULAR** session on **JANUARY 18, 2022** at **11:00 A.M.** in the Conference Room of the District's office at **107 N. Gonzales Street**, Cuero, Texas, with the following members present:

Director Joseph Olive
Director John Varela

Staff: Jennifer Urban, Deputy General Manager
Ryan Parker, Office Manager
Ignacio Granado Jr., Crew Foreman

ANNOUNCE QUORUM & CALL TO ORDER

Mr. Olive called the meeting to order at 11:04 A.M.

PUBLIC COMMENT

No public present.

MINUTES

MOTION: On Motion by Mr. Varela and second by Mr. Olive, the District approved the following minutes:

December 28, 2021 Regular Meeting

FACILITIES – MAINTENANCE, IMPROVEMENTS & PROJECTS

Crew Foreman Ignacio Granado gave updates on recent work in the Maintenance department, such as routine mowing, weed eating and litter pickup in the District's channel system. The Maintenance Department has been utilizing two temporary part-time workers for the last several weeks to help clear and clean all of the West End Lateral slope. Mr. Granado mentioned that the Grasshopper mower was still undergoing winter annual maintenance and that he plans to clear and clean a portion of Oil Mill Channel in February. Mr. Granado also informed the Board that he plans to bring on one of the temporary hires as a part time worker to work 20 to 30 hours a week. No action taken.

GM REPORT

Mrs. Urban gave updates regarding recent meetings with potential contractors for needed repairs to the Valley Channel damaged portion from heavy rainfall last summer. Mrs. Urban also mentioned the need for the property located at the damaged section of Valley Channel to undergo a home inspection prior to any new construction.

No action taken.

EMERGENCY REPAIRS

No action taken.

ENGINEERING

No action taken.

GRANT UPDATES

No action taken.

RESOLUTION NO. 2022-01 ON BANKING

District reviewed Resolution No. 2022-01 on Banking, which is to amend the required signatures on District checks to be that of Doug Sethness, John Varela and Jennifer Urban.

MOTION: On Motion by Mr. Varela and second by Mr. Olive, the District approved Resolution No. 2022-01.

UPDATES TO DISTRICT BANKING, CREDIT CARDS AND ACCOUNTS

District reviewed various documents to update access and administrative privileges for key staff members for District bank feeds, investment pools and website portals.

MOTION: On Motion by Mr. Varela and second by Mr. Olive, the District approved the Texas Class Signatory Amendment Form, and the TexPool Resolution Amending Authorized Representatives form.

PERSONNEL MATTERS

No action taken.

DIRECTOR ACTIVITY LOGS

MOTION: On Motion by Mr. Varela and second by Mr. Olive, the District approved the Director Activity Logs for October 2021 through December 2021.

FINANCIAL MATTERS

MOTION: On Motion by Mr. Varela and second by Mr. Olive, the District approved the following financial reports:

Balance Sheet dated January 31, 2021 showing:

Current Assets of:	\$467,766.66
Current Liabilities of:	\$18,746.42

Balance Sheet dated February 28, 2021 showing:

Current Assets of:	\$496,307.76
Current Liabilities of:	\$20,961.78

Balance Sheet dated March 31, 2021 showing:
Current Assets of: \$498,784.91
Current Liabilities of: \$21,110.98

Balance Sheet dated April 30, 2021 showing:
Current Assets of: \$486,035.93
Current Liabilities of: \$23,088.84

Balance Sheet dated May 31, 2021 showing:
Current Assets of: \$473,964.54
Current Liabilities of: \$19,762.77

Balance Sheet dated June 30, 2021 showing:
Current Assets of: \$448,541.57
Current Liabilities of: \$21,319.84

Balance Sheet dated July 31, 2021 showing:
Current Assets of: \$429,599.64
Current Liabilities of: \$19,970.26

Balance Sheet dated August 31, 2021 showing:
Current Assets of: \$409,825.41
Current Liabilities of: \$12,618.51

Balance Sheet dated September 30, 2021 showing:
Current Assets of: \$371,610.99
Current Liabilities of: \$15,313.37

Profit & Loss for January 2021 showing:
Total Income: \$35,767.73
Total Expense: \$14,028.54

Profit & Loss for February 2021 showing:
Total Income: \$49,682.28
Total Expense: \$23,356.54

Profit & Loss for March 2021 showing:
Total Income: \$21,548.60
Total Expense: \$19,220.65

Profit & Loss for April 2021 showing:
Total Income: \$8,655.93
Total Expense: \$23,382.77

Profit & Loss for May 2021 showing:
Total Income: \$3,164.23
Total Expense: \$11,909.55

Profit & Loss for June 2021 showing:
Total Income: \$5,793.58
Total Expense: \$27,479.48

Profit & Loss for July 2021 showing:
Total Income: \$2,909.61
Total Expense: \$20,501.96

Profit & Loss for August 2021 showing:
Total Income: \$3,355.88
Total Expense: \$19,916.34

Profit & Loss for September 2021 showing:
Total Income: \$2,239.60
Total Expense: \$43,148.88

Transaction List by Date April 21, 2021 through September 30, 2021

SCHEDULE NEXT MEETING(S)

Next REGULAR Meeting will be February 15, 2022 at 11 A.M.

ADJOURN

MOTION: On Motion by Mr. Varela and second by Mr. Olive, the District adjourned the meeting at 11:26 A.M.

Sincerely,

SEAL HERE

Commissioner
rmp

Ryan Parker
Records Management Officer