

# DeWITT COUNTY DRAINAGE DISTRICT NO. 1

Doug Sethness, President  
Joseph Olive, Vice President  
Emil Garza, Secretary  
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DeWitt County Drainage District No. 1 met in **REGULAR** session on **FEBRUARY 23, 2021** at **9:00 A.M.** in the Conference Room of the District's office at **107 N. Gonzales Street**, Cuero, Texas, with the following members present:

Director Doug Sethness  
Director Joseph Olive  
Director Emil Garza

Staff: Ryan Parker, Office Manager  
Ignacio Granado Jr., Crew Foreman

Consultants: Teri Ressmann, Auditor

## **ANNOUNCE QUORUM & CALL TO ORDER**

Mr. Sethness called the meeting to order at 9:00 A.M.

## **PUBLIC COMMENT**

None.

## **MINUTES**

MOTION: On Motion by Mr. Garza and second by Mr. Olive, the District approved the following minutes:

January 18, 2021      Regular Meeting

## **FACILITIES – MAINTENANCE, IMPROVEMENTS & PROJECTS**

Crew Foreman Ignacio Granado gave updates on recent work in the Maintenance department, such as routine mowing, weed eating and litter pickup in the District's channel system. Mr. Granado also informed the District that he is now a licensed Non-Commercial/Political Pesticide Applicator in the state of Texas, and that the Grasshopper mower has undergone its annual maintenance.

No action taken.

## **GM REPORT**

No action taken.

**TAX SALE CLOSED BID AUTHORIZATIONS**

MOTION: On Motion by Mr. Garza and second by Mr. Olive, the District approved and accepted the DeWitt County Appraisal District's closed bid sheets for the following:

| Property Account No. | Suit No.   | Address/Area/Description       |
|----------------------|------------|--------------------------------|
| 14100-00003-00210    | 10-09-9333 | 107 Aggie St., Cuero, TX 77954 |
| 31700-00012-00070    | 11-09-9390 | Morgantown Block 12            |
| 44700-00556-00040    | 14-04-9509 | JJ Tumlinson                   |

**OUTSIDE AUDIT**

Teri Ressmann, CPA of the firm Harrison, Waldrop & Uherek, L.L.P. presented the Annual Financial Report for the District's 2020 fiscal year which ended September 30, 2020. The District received an unqualified or "clean" opinion on the outside audit.

MOTION: On Motion by Mr. Garza and second by Mr. Olive, the District approved the Annual Financial Report for Fiscal Year 2020 as presented.

**GRANT UPDATES**

No action taken.

**GRANT ADMINISTRATION**

No action taken.

**DISTRICT 2021 HOLIDAYS LIST**

MOTION: On Motion by Mr. Olive and second by Mr. Garza, the District approved the 2021 Holidays list as presented.

**PERSONNEL MATTERS**

No action taken.

**MASTER CERTIFIED REVIEW OF CREDIT CARD STATEMENTS FROM 2020**

District reviewed a list of credit card payments made along with accompanying certified reviews from the 2020 calendar year. Due to disruptions in operations resulting from the COVID-19 pandemic, as well as sudden illnesses and absences by key board members, it was necessary for the Board President to perform certified reviews of credit card statements throughout the year, and this list serves as an acknowledgement of those reviews.

MOTION: On Motion by Mr. Garza and second by Mr. Olive, the District accepted the Master Certified Review of Credit Card Statements from CY2020 as presented.

## **FINANCIAL MATTERS**

MOTION: On Motion by Mr. Garza and second by Mr. Olive, the District approved disbursements and the following financial reports:

**Balance Sheet dated December 31, 2020 showing:**

Current Assets of: \$446,598.60

Current Liabilities of: \$20,060.09

**Balance Sheet dated January 31, 2021 showing:**

Current Assets of: \$467,237.77

Current Liabilities of: \$20,070.32

**Profit & Loss for December 2020 showing:**

Total Income: \$20,641.32

Total Expense: \$2,428.06

**Profit & Loss for January 2021 showing:**

Total Income: \$35,767.73

Total Expense: \$1,759.29

**Transaction List by Date December 31, 2020 through February 22, 2021**

**Profit & Loss Budget vs. Actual FY2021 as of February 23, 2021**

## **SCHEDULE NEXT MEETING(S)**

Next REGULAR meeting will be March 23, 2021 at 9 A.M.

## **ADJOURN**

MOTION: On Motion by Mr. Garza and second by Mr. Olive, the District adjourned the meeting at 9:59 A.M.

Sincerely,

SEAL HERE

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Commissioner  
rmp

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Ryan Parker  
Records Management Officer