

DeWITT COUNTY DRAINAGE DISTRICT NO. 1

Doug Sethness, President
Joseph Olive, Vice President
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107 N. Gonzales Street
P.O. Box 542
Cuero, Texas 77954
Phone: (361) 275-9995

CERTIFIED AGENDA OF CLOSED SESSION FEBRUARY 15, 2022 – Regular Meeting

CONFIDENTIAL: No one shall, without lawful authority, knowingly disclose to a member of the public this certified agenda of a closed meeting. A person who violates this subsection commits a Class B misdemeanor and may be liable to any party injured or damaged by the disclosure. Texas Government Code § 551.146(a).

The Presiding Director announced at the beginning of the closed session: "The DeWitt County Drainage District No. 1 will now go into Executive Session, in accordance with Texas Government Code §551.074 discussion involving personnel matters, at 11:13 A.M."

Directors present were Doug Sethness and John Varela.

Subjects Discussed in the Session Closed to the Public:

1. Personnel Matters.

The Presiding Director announced at the end of the closed session: "The DeWitt County Drainage District No. 1 is now out of Executive Session at 11:20 A.M."

Record of Further Action Taken, if Any, on Items Listed Above Items in the Subsequent Open Session:
No action taken.

CERTIFICATE: I hereby certify that the foregoing is a true and correct record of the closed session proceedings of the DeWitt County Drainage District No. 1 on the **15th** day of **FEBRUARY 2022**.

Presiding Director (signature)

Presiding Director (print name)

DeWitt County Drainage District No. 1 (the District) may convene into executive (closed) session in accordance with the Texas Government Code when necessary and legally justified. Any item on this agenda may be discussed in executive session if authorized by Texas Law regardless of whether it is listed under "Executive Session" of this agenda, and regardless of any past or current practice of the District. Executive sessions herein are closed meetings, and may include the consideration of any item otherwise listed on the agenda plus any subject matter specified in the executive session notice, and may include items under the Texas Government Code as follows: Section 551.071 (Consultation with Attorney regarding contemplated or pending litigation, a settlement offer or administrative hearing); Section 551.072 (Deliberation regarding real property); Section 551.073 (Deliberation about gifts and donations); Section 551.074 (Personnel Matters); and Section 551.076 (Deliberation about Security Devices).

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DeWitt County Drainage District No. 1 met in **REGULAR** session on **FEBRUARY 15, 2022 at 11:00 A.M.** in the Conference Room of the District's office at **107 N. Gonzales Street**, Cuero, Texas, with the following members present:

Director Doug Sethness
Director John Varela

Staff: Jennifer Urban, Deputy General Manager
Ryan Parker, Office Manager
Ignacio Granado Jr., Crew Foreman

ANNOUNCE QUORUM & CALL TO ORDER

Mr. Sethness called the meeting to order at 11:00 A.M.

PUBLIC COMMENT

No public present.

MINUTES

MOTION: On Motion by Mr. Varela and second by Mr. Sethness, the District approved the following minutes:

January 18, 2022 Regular Meeting

FACILITIES – MAINTENANCE, IMPROVEMENTS & PROJECTS

Crew Foreman Ignacio Granado gave updates on recent work in the Maintenance department, such as routine mowing, weed eating and litter pickup in the District's channel system. The Maintenance Department has hired on one of the temporary workers on as part-time, and with the extra help has since been able to clear huisache growth and other brush from the Oil Mill Channel. Mr. Granado also mentioned that he was out with Covid for one and a half weeks, but is since back to work, and that his department has plans to clear silt and debris on multiple channel sections before springtime. The Maintenance Department also had the chance to view a demonstration of a remote-controlled mowing device that could potentially save the District hundreds of man hours a year and hopes to have the Board view a demonstration later this year. No action taken.

GM REPORT

Mrs. Urban asked that the Board give their formal approval of the new hire in the Maintenance Department and gave a brief update regarding the District's proposed name change, which was approved in Special session on February 3, 2020. TCEQ requires a \$100 application fee and the order or resolution passed to make this change official. The District will have to update signage within 30 days of the name change. Mrs. Urban also mentioned upcoming meetings with engineering firms and made note that the Texas General Land Office/ Texas Department of Emergency Management has awarded the District with its grant for the Cuero to Guadalupe Gohlke Cleanup project and that there will soon be a kickoff meeting to initiate said project. No action taken.

EMERGENCY REPAIRS

District received an update regarding a quote from Barrie Home Inspections to inspect the property located at the Valley Channel collapse site, and also reviewed quotes for repairs to that site.

No action taken.

ENGINEERING

No action taken.

GRANT UPDATES

No action taken.

PERSONNEL POLICIES & PROCEDURES

District reviewed policy regarding the distinction between part-time and full-time employees, inclement weather protocols, and an amendment to vacation PTO. Mr. Sethness suggested some minor changes before approval.

No action taken.

In accordance with Texas Government Code §551.074 discussion involving personnel matters, the District adjourned for executive session.

ADJOURN FOR EXECUTIVE SESSION AT 11:13 A.M.

RECONVENE AT 11:20 A.M.

PERSONNEL MATTERS

No action taken.

DIRECTOR ACTIVITY LOGS

No action taken.

FINANCIAL MATTERS

MOTION: On Motion by Mr. Varela and second by Mr. Sethness, the District approved reimbursement reports for the following:

Adolfo Granado	\$7.19	Office Expenses
Doug Sethness	\$8.08	Meal (GBRA Mtg)
Doug Sethness	\$105.30	Mileage (District-wide, GBRA Mtg)
Jennifer Urban	\$9.17	Meal (GBRA Mtg)

SCHEDULE NEXT MEETING(S)

Next REGULAR Meeting will be March 15, 2022 at 11 A.M.

ADJOURN

MOTION: On Motion by Mr. Varela and second by Mr. Sethness, the District adjourned the meeting at 11:34 A.M.

Sincerely,

SEAL HERE

Commissioner
rmp

Ryan Parker
Records Management Officer