

DeWITT COUNTY DRAINAGE DISTRICT NO. 1

Doug Sethness, President
Joseph Olive, Vice President
Emil Garza, Secretary
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Phone: (361) 275-9995

DeWitt County Drainage District No. 1 met in **REGULAR** session on **DECEMBER 30, 2020** at **9:00 A.M.** in the Conference Room of the District's office at **107 N. Gonzales Street**, Cuero, Texas, with the following members present:

Director Doug Sethness
Director Emil Garza

Staff: Ryan Parker, Office Manager
Ignacio Granado Jr., Crew Foreman

CALL TO ORDER AND ANNOUNCE QUORUM

Mr. Sethness called the meeting to order at 9:05 A.M.

PUBLIC COMMENT

None.

MINUTES

MOTION: On Motion by Mr. Garza and second by Mr. Sethness, the District approved the following minutes:

November 3, 2020	Regular Meeting
November 9, 2020	Special Meeting
November 17, 2020	Regular Meeting

FACILITIES – MAINTENANCE, IMPROVEMENTS & PROJECTS

Crew Foreman Ignacio Granado gave updates on recent work in the Maintenance department, such as routine mowing, weed eating and litter pickup in the District's channel system. Mr. Granado also discussed future construction projects at the District Maintenance Shop, and other miscellaneous projects for the winter period.

No action taken.

GM REPORT

No action taken.

DISTRICT PERMITTING AND RULES & REGULATIONS

District reviewed Order No. 2020-12 Extending Suspension of Parts of District Rules & Regulations for Development Activities within District Jurisdiction, which will extend a limited duration amendment to the Rules & Regulations for the following calendar quarter, until March 31, 2021.

MOTION: On Motion by Mr. Garza and second by Mr. Sethness, the District approved Order No. 2020-12.

GRANT UPDATES

District received updates regarding the Texas Water Development Board's Flood Warning System & Stream Gage Network Flood Infrastructure Grant and discussed the status of the Weather Station to be installed at the District Maintenance Yard. District also discussed the Texas General Land Office grant to clean up the Gohlke Hollow outfall.

No action taken.

TEXAS WATER DEVELOPMENT BOARD REGIONAL FLOOD PLANNING GROUP

District discussed the upcoming meeting for the Texas Water Development Board's Regional Flood Planning Group. GM Beth Parker serves as the voting member representing Flood Districts and will be unable to attend meetings due to health issues. Doug Sethness volunteered to serve as her proxy until further notice and will be attending the meeting on January 4, 2021 either in person or in virtually.

No action taken.

HURRICANE HARVEY DR-4332-TX CLOSEOUT DOCUMENTS

District discussed required documentation to closeout the District's Project Number 4844, Hurricane Harvey DR-4332-TX with the Texas Department of Emergency Management and signed the Designation of Subrecipient Agent ("DSA") form.

No action taken.

PERSONNEL MATTERS

No action taken.

DISTRICT INVESTMENT POOLS

District discussed updating contact forms for TexPool & Texas CLASS investment pool accounts, which would remove former Directors and give current Directors access to view accounts and make transactions. Forms were updated with current contacts.

No action taken.

HEALTH INSURANCE

District reviewed new policy documents regarding Dental Select, vision insurance provider for District employees. District signed a required page which approves Ameritas Life Insurance Group to be the new underwriting group for Dental Select.

No action taken.

FINANCIAL MATTERS

Mr. Parker presented a list of voided checks for calendar year 2020. Check Numbers 10983, 10984, 11028, 11029, 11030, 11031, 11053, 11085, 11086, 11087, 11088 and 11100 were voided due to payroll liabilities errors regarding COVID-19 national paid leave credits attributed to particular times during this past year.

MOTION: On Motion by Mr. Garza and second by Mr. Sethness, the District approved disbursements and the following financial reports:

Balance Sheet dated November 30, 2020 showing:

Current Assets of:	\$442,955.48
Current Liabilities of:	\$20,729.79

Profit & Loss for November 2020 showing:

Total Income:	\$105,150.88
Total Expense:	\$25,728.84

Transaction List by Date for November 3, 2020 through December 30, 2020

SCHEDULE NEXT MEETING(S)

Next REGULAR meeting will be January 18, 2021 at 9 A.M.

ADJOURN

MOTION: On Motion by Mr. Olive and second by Mr. Garza, the District adjourned the meeting at 10:41 A.M.

Sincerely,

SEAL HERE

Commissioner
rmp

Ryan Parker
Records Management Officer