

DeWITT COUNTY DRAINAGE DISTRICT NO. 1

Doug Sethness, President
Glenn Robertson, Vice President
Wallace W. Beck, Secretary
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DeWitt County Drainage District No. 1 met in **SPECIAL** session on **AUGUST 6, 2018**, at **9:00 A.M.** in the Conference Room of the District's office at **106 N. Gonzales Street, Ste B**, Cuero, Texas, with the following members present:

Commissioner Doug Sethness
Commissioner Glenn Robertson
Commissioner Wallace W. Beck

Staff: Beth Chang Parker, General Manager
Ryan Parker, Administrative Assistant

CALL TO ORDER AND ANNOUNCE QUORUM

Mr. Sethness called the meeting to order at 9:02 A.M.

ENGINEERING REPORT

District reviewed the engineering report for the Daule Channel Project and agreed to send a copy of the engineering report along with a letter to the owner of the affected property. District also discussed possible erosion control measures and potential increased cost for the project.
No action taken.

FISCAL YEAR 2017 PAYROLL ITEM(S)

No action taken.

POLICY & PROCEDURES MANUAL

District reviewed proposed revisions and clarifications regarding purchasing.

MOTION: On Motion by Dr. Robertson and second by Mr. Beck, the District made revisions as discussed.

FISCAL YEAR 2019 BUDGET WORKSHOP

GM briefly explained items to consider on the Fiscal Year 2019 budget, and the District discussed adding on a full-time maintenance employee and associated startup costs for that position. Calculations show that performing maintenance in-house will save the District at least \$10,000 annually, and those savings increase as we are able to do more projects. District discussed a maintenance yard to keep and store equipment used to maintain our channels. Board Secretary Wallace Beck advised that, a few years ago when the District stopped in-house maintenance it was because they could not find employees and was not due to any expectation of decreased costs through contracting.

Gohlke Hollow cleanup project was discussed, along with deadlines and labor and equipment necessary to complete work.
Projects will be removed from budget for next workshop.
No action taken.

PUBLIC COMMENT

None.

SCHEDULE NEXT MEETING

Next SPECIAL meeting will be August 17, 2018 at 9 A.M.

ADJOURN

MOTION: On Motion by Mr. Beck and second by Dr. Robertson, the District adjourned the meeting at 10:44 A.M.

Sincerely,

Commissioner
rmp