

DeWITT COUNTY DRAINAGE DISTRICT NO. 1

Doug Sethness, President
Joseph Olive, Vice President
Emil Garza, Secretary
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DeWitt County Drainage District No. 1 met in **REGULAR** session on **APRIL 20, 2021** at **9:00 A.M.** in the Conference Room of the District's office at **107 N. Gonzales Street**, Cuero, Texas, with the following members present:

Director Doug Sethness
Director Joseph Olive
Director Emil Garza

Staff: Ryan Parker, Office Manager
Ignacio Granado Jr., Crew Foreman

ANNOUNCE QUORUM & CALL TO ORDER

Mr. Sethness called the meeting to order at 9:00 A.M.

PUBLIC COMMENT

No public present.

MINUTES

Mr. Sethness suggested that these and future meeting minutes should include the words "No public present" under the Public Comment item to indicate that no members of the public attended the meeting.

MOTION: On Motion by Mr. Garza and second by Mr. Olive, the District approved the following minutes with the suggested edits:

March 23, 2021	Regular Meeting
March 30, 2021	Special Meeting

FACILITIES – MAINTENANCE, IMPROVEMENTS & PROJECTS

Crew Foreman Ignacio Granado gave updates on recent work in the Maintenance department, such as routine mowing, weed eating and litter pickup in the District's channel system. Mr. Granado also discussed a recent meeting with former District employee and Maintenance person, Mr. Donald Kuecker, as well as mentioning potential new hires for another crew member.

No action taken.

GM REPORT

No action taken.

CALENDAR YEAR 2019 REVIEW

No action taken.

RESOLUTION NO. 2021-01 ON BANKING

District reviewed Resolution No. 2021-01 on Banking, which designates new signatories for District checks and financial disbursements. Resolution No. 2021-01 would allow Ryan Parker, the Office Manager and bookkeeper to sign checks.

MOTION: On Motion by Mr. Olive and second by Mr. Garza, the District approved Resolution No. 2021-01.

CYBERSECURITY INSURANCE

District discussed the renewal for cybersecurity insurance which it receives through the Texas Water Conservation Association Risk Management Fund ("TWCA RMF"). The renewal documents included a proposal for coverage with effective dates ranging from July 1, 2021 to July 01, 2022, and a questionnaire regarding basic cybersecurity practices for the District. The Board requested that the Office Manager clarify some questions and suggestions on the questionnaire portion of the renewal with TWCA RMF before updating.

No action taken.

TECH SERVICES

District reviewed an amendment to the Onix Networking Government Customer Agreement. This amendment would allow the District to keep its current Google Workspace capabilities for the same price for three years.

MOTION: On Motion by Mr. Garza and second by Mr. Olive, the District accepted the contract for the three-year agreement.

GRANT UPDATES

District discussed its current projects and corresponding grants including the Texas Water Development Board's Flood Infrastructure Funding Grant ("TWDB FIF") and the Texas General Land Office / Texas Department of Emergency Management ("GLO/ TDEM") grant.

No action taken.

GRANT ADMINISTRATION

Mr. Sethness informed the District of recent meetings with the TWDB grant team where it was determined that Foresite Group LLC would be acceptable to use for grant administration purposes for the District's TWDB FIF stream gage grant.

No action taken.

ATTORNEY MATTERS

No action taken.

PERSONNEL MATTERS

Mr. Granado discussed recent applications received for the open position in the maintenance department.

No action taken.

DIRECTOR ACTIVITY LOGS

MOTION: On Motion by Mr. Garza and Mr. Olive, the District approved the Director Activity Logs for January 2021 through March 2021.

FINANCIAL MATTERS

MOTION: On Motion by Mr. Garza and second by Mr. Sethness, the District approved disbursements and the following financial report:

Transaction List by Date March 23, 2021 through April 20, 2021

SCHEDULE NEXT MEETING(S)

Next REGULAR meeting will be May 18, 2021 at 9 A.M.

ADJOURN

MOTION: On Motion by Mr. Garza and second by Mr. Olive, the District adjourned the meeting at 10:25 A.M.

Sincerely,

SEAL HERE

Commissioner
rmp

Ryan Parker
Records Management Officer