

DeWITT COUNTY DRAINAGE DISTRICT NO. 1

Doug Sethness, President
Joseph Olive, Vice President
John Varela, Secretary
E-mail: info@dcdd1.com



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Phone: (361) 275-9995

DeWitt County Drainage District No. 1 met in **REGULAR** session on **DECEMBER 28, 2021** at **11:00 A.M.** in the Conference Room of the District's office at **107 N. Gonzales Street**, Cuero, Texas, with the following members present:

Director Doug Sethness
Director Joseph Olive
Director John Varela

Staff: Jennifer Urban, Deputy General Manager
Ryan Parker, Office Manager
Ignacio Granado Jr., Crew Foreman

ANNOUNCE QUORUM & CALL TO ORDER

Mr. Sethness called the meeting to order at 11:00 A.M.

PUBLIC COMMENT

No public present.

INTRODUCE DEPUTY GENERAL MANAGER

Jennifer Urban was introduced as the Deputy General Manager. Mrs. Urban is a native to the area with an extensive professional background in administration, human resources and bookkeeping.

MINUTES

MOTION: On Motion by Mr. Olive and second by Mr. Varela, the District approved the following minutes:

November 30, 2021 Regular Meeting

FACILITIES – MAINTENANCE, IMPROVEMENTS & PROJECTS

Crew Foreman Ignacio Granado gave updates on recent work in the Maintenance department, such as routine mowing, weed eating and litter pickup in the District's channel system. Mr. Granado discussed two recent temporary hires to help clean up trees and clear debris along the West End Lateral, Oil Mill and Valley Channels. Mr. Granado also mentioned upcoming the annual winterization maintenance for the Grasshopper mower and repairs to the District's equipment yard office and bathroom.

No action taken.

GM REPORT

No action taken.

EMERGENCY REPAIRS

No action taken.

ENGINEERING

No action taken.

GRANT UPDATES

District reviewed a quarterly progress report for the Texas Water Development Board's Flood Infrastructure Fund 40040 Stream Gage Project grant, covering September 1, 2021 through November 30, 2021.

MOTION: On Motion by Mr. Olive and second by Mr. Varela, the District approved the report, to be submitted after some minor edits.

DISTRICT INFORMATION & NOTICE TO PURCHASERS FORM(S)

District reviewed Resolution No. 2021-08, Amended District Information Form with accompanying Notice to Purchasers form, with updated information about the current tax rate for 2021.

MOTION: On Motion by Mr. Olive and second by Mr. Varela, the District approved Resolution No. 2021-08.

DISTRICT PERMITTING AND RULES & REGULATIONS

District reviewed Order No. 2021-10 Extending Suspension of Parts of District Rules & Regulations for Development Activities within District Jurisdiction, which will extend a limited duration amendment to the Rules & Regulations for the following calendar quarter, until March 31, 2022.

MOTION: On Motion by Mr. Olive and second by Mr. Varela, the District approved Order No. 2021-10.

DISTRICT 2022 HOLIDAYS LIST

MOTION: On Motion by Mr. Olive and second by Mr. Varela, the District approved the 2022 Holidays list as presented.

In accordance with Texas Government Code §551.074 discussion involving personnel matters, the District adjourned for executive session.

ADJOURN FOR EXECUTIVE SESSION AT 11:37 A.M.

RECONVENE AT 11:56 A.M.

PERSONNEL MATTERS

No action taken.

FINANCIAL MATTERS

Mr. Parker presented a list of voided checks for calendar year 2021. Check Numbers 11351, 11352, 11353, 11354, 11157 and 11165 were voided due to printing and bookkeeping errors.

No action taken.

SCHEDULE NEXT MEETING(S)

Next REGULAR Meeting will be January 18, 2022 at 11 A.M.

ADJOURN

MOTION: On Motion by Mr. Olive and second by Mr. Varela, the District adjourned the meeting at 11:59 A.M.

Sincerely,

SEAL HERE

Commissioner
rmp

Ryan Parker
Records Management Officer